

AGENDA

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Ln, Westbury BA13 3PT
Date: Wednesday 12 February 2025
Time: 7.00 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Gordon King, Westbury East
Cllr Carole King, Westbury North (Chairman)
Cllr Matthew Dean, Westbury West
Cllr Suzanne Wickham, Ethandune (Vice-Chairman)

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) –

Graeme.Morrison@wiltshire.gov.uk

Area Board Delivery Officer – Karlene.Jammeh@wiltshire.gov.uk

Democratic Services Officer - Benjamin.fielding@wiltshire.gov.uk

Items to be considered	Time
<p>1. Apologies</p> <p>To receive any apologies for absence.</p>	7.00pm
<p>2. Minutes (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 4 December 2024.</p>	
<p>3. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.</p>	
<p>4. Chairman's Announcements and Information Items (<i>Pages 9 - 50</i>)</p> <p>To receive the following announcements and briefing notes from the Chairman:</p> <ul style="list-style-type: none"> • Dorset and Wiltshire Fire and Rescue Service - Link to Youtube video update. • Devolution to Wessex – Update • Wiltshire Local Elections 2025 • School Appeal Panel Member Recruitment • Cost of Living – Update • Family and Community Learning Impact Report 2023-24 • Community First – Update 	
<p>5. Partner and Community Updates (<i>Pages 51 - 66</i>)</p> <p>To receive any written and verbal updates from representatives, including:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Town and Parish Councils Nominated Representatives. 	7.05pm
<p>6. Cost of Living</p> <p>To receive presentations from the following local organizations in relation to cost of living and winter preparedness:</p> <ul style="list-style-type: none"> • Crosspoint Westbury • Westbury Area Network 	7.20pm
<p>7. Leigh Park Community Centre</p> <p>To receive an update from Leigh Park Community Centre.</p>	7.50pm
<p>8. 4Youth Detached Youth Work</p> <p>To receive an update from 4Youth.</p>	8.00pm

9. **Area Board Priority Update**

8.10pm

To receive updates from Lead Councillors for the local Area Board priorities:

- Improving the Health and Wellbeing of Our Community – Cllr Gordon King
- Wellbeing for Young People and Positive Activities – Cllr Carole King
- Local Environmental Action – Cllr Matthew Dean
- Combatting Child Poverty – Cllr Suzanne Wickham

10. **Area Board Funding** (Pages 67 - 72)

8.20pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£6,533.20	£4,430.00	£898.68

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG2168	Westbury Area Board - Storage container for the Tidy Bratton group	£772.50
ABG2170	Westbury Area Board – Tea Dance Programme	£2000.00
ABG2173	Westbury Area Board - Westbury Environment Town Fete event	£1200.00

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG2069	Westbury Leigh Community Hall - Westbury Leigh Community Hall car park repairs	£3000.00
ABG2133	Bratton Recreation Ground Management Committee - Bratton Recreation Ground New Mower	£500.00
ABG2161	Edington Parish Hall - Lighter Weight chairs	£1500.00

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
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ABG1982	Westbury Lions Club - Raising prostate health awareness	£1500.00
ABG2126	Crosspoint Westbury - Improving mental health and resilience for older people	£4000.00
ABG2160	Westbury Festival - Westbury Festival Putting on the Ritz Afternoon Tea and Music	£1100.00

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG2167	4Youth South West - Detached Youth Work and Counselling support in Westbury	£5000.00

Further information on the Area Board Grant system can be found [here](#).

11. **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 73 - 90)

8.40pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 23 January 2025, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

12. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

13. **Close and Future Dates**

8.45pm

Future Meeting Dates:

- 11 June 2025
- 1 October 2025
- 3 December 2025
- 11 March 2026

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement and Partnership Lead: karlene.jammeh@wiltshire.gov.uk

MINUTES

Meeting: Westbury Area Board
Place: Leighton Recreation Centre, Wellhead Ln, Westbury BA13 3PT
Date: 4 December 2024
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer 01225 718656, benjamin.fielding@wiltshire.gov.uk, (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Gordon King, Westbury East
Cllr Suzanne Wickham (Vice-Chairman), Ethandune
Cllr Carole King, (Chairman) Westbury North

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer

Total in attendance: 12

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Matthew Dean and from Dilton Marsh Parish Council, who were unable to attend the meeting due to a Parish Council meeting.</p>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 2 October 2024 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 2 October 2024.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests.</p>
4.	<p><u>Chairman's Announcements and Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • Local Electric Vehicle Infrastructure (LEVI) Project. • Cost of Living Update. • Vaccine Confidence Training Sessions. • BSW Together Update. • Community First Update. • Local Transport Plan.
5.	<p><u>Wiltshire & Swindon Police and Crime Commissioner</u></p> <p>The Area Board received an update from Philip Wilkinson, Wiltshire & Swindon Police and Crime Commissioner (PCC). The update included but was not limited to the following points:</p> <ul style="list-style-type: none"> • The PCC outlined that he had now been in post for three years and was currently in the process of rewriting the Police and Crime Plan. • Over the past three years there had been positive improvements for Wiltshire Police, and that they had now been taken out of special measures and recently graded as outstanding in a recent report which had taken place in October. • It was outlined that such improvements had taken place due to having a proper HQ with effective leadership and an effective chain of command in

place of the previous committees that had been used. This was therefore enabling the Police to have the right people, systems, and policy procedures in place.

- It was noted that though there had been improvements there were still issues for concern for example the Force was still ranked in a middle position for response times in the control centre.
- It was outlined that as arrests and prosecutions had risen, each crime type had decreased within the county, including domestic abuse, violent crime, rape, and anti-social behaviour. This suggested a direct correlation with the effectiveness of the Force.
- Wiltshire Police was now the top performing Force for County Line disruptions per capita, with it reference made to the joint regional work with other forces for Op Scorpion.
- A positive overview was provided for speeding, with it noted that previously 1,324 points, fines and courses had been awarded, which had now risen to circa 15,000 in the last year.
- It was outlined that the new Police and Crime Plan would include two new priority areas of retail crime and harm caused to shop workers.
- An overview of the work being conducted regarding rural crime was provided, with it noted that previously the rural crime team had only had two officers, which had now been expanded to nine officers as part of a joined-up approach with fourteen individuals arrested since 1 October who had been engaged in serious rural crime.
- It was stated that currently the PCC did not know the budget he would be set by government, but previously Wiltshire had delivered more than most other Forces in the country though they had received less funding due to population density.

After the update, there was time for the following questions and points to be raised:

- A question was raised regarding what had brought Wiltshire Police up to an outstanding grading, with it stated that the right systems, policy procedures and people were now in place with a performance framework now in place for the Chief Constable who was being held account via fortnightly meetings.
- A discussion took place about how in the past medium and large stores had had store detectives in order to assist with the Police to which it was clarified that it was the responsibility of the shop to have security measures in place. It was however outlined that Wiltshire Police was providing support for retailers, such as advice on internal design. Additionally, on a local level, Inspector Oakley had spoken with the two Tesco stores in Westbury who had suggested that in the past year they had been subjected to £75,000 of shoplifting and that unfortunately the store detectives were regionally allocated with the detective for this region predominantly spending time in Frome due to there being a larger risk.
- It was suggested that it would be positive for the Neighbourhood Police team drop-in session times to be shared on social media pages.

6.

Partner and Community Updates

Updates were received from the following partners:

- **Wiltshire Police**

The Area Board noted written updates attached to the agenda. In addition, Inspector Lou Oakley provided a verbal update which covered the following points:

- An overview of the local Neighbourhood Policing Team was provided.

Business Crime

- It was noted that Inspector Oakley had been given Operation Lead in the county for business crime and that a delivery plan was currently being worked on.
- An Offender Intervention Panel had been set up in order to manage prolific offenders in order to identify the root cause of shoplifting.
- In Warminster PC Hamel had met with every retailer and had produced packs for them, with this work set to be replicated in Westbury.
- Further detail was provided on the work being conducted with Tesco and that a problem-solving plan was set to be put into place.
- A day of action was set to take place involving an operation relating to crime in the run up to Christmas with extra response officers provided to the team in order to provide extra support for foot patrols in Westbury and rural areas.
- There had been a “Shop kind” campaign which has been promoted due to an increase in violence against shopkeepers.
- Inspector Oakley was set to meet with Sainsburys to discuss shoplifting with it hoped that there would be learning points to be taken away and implemented.

Anti-Social Behaviour

- There had been a significant increase in ASB in the Westbury area involving shoplifting and arson. The team were currently increasing patrols and conducting investigations on the matter with three suspected youths.

National Operations

- Op Sceptre took place on 11 November as a dedicated national week of action tackling knife crime.
- Last week “Blunt Truth” was delivered to Year 9 Students at Matravers school, which was an hour-long knife crime education session to educate on impact of knife crime, what they should do if someone they know is carrying a knife, and how to report it.

Further Local Work

- It was outlined that there was covert work taking place in the background in relation to serious crime groups and that work had recently taken place in relation to exploitation, county lines and cuckooing, with positive work taking place with Turning Point.

- Upcoming dates of events for the Neighbourhood Policing team were outlined in the agenda pack as well as future community drop-in sessions.

After the update, there was time for the following questions and points to be raised:

- The shoplifting taking place in the Tesco shops in Westbury was discussed, with it stressed that this was a decreasing spiral which needed to be corrected. It was suggested that in the shops there wasn't many shopkeepers, and that the ones working were often too busy to report issues; therefore, work was being done to improve the reporting system. Reference was also made to Crime Outlook Officers who would consider the design of stores and provide a report as to how improvements could be made.
- Positive feedback was provided to the Neighbourhood policing team on how an issue had been escalated on behalf of a resident and that the service received had led to a positive outcome.
- A discussion took place regarding the current criminal justice system and whether Wiltshire Police were inhibited by this, to which it was noted that the Wiltshire Police was working to the sentencing guidelines provided and that the Chief Constable had stated that the Force would not be inhibited from charging criminals. The discussion also included consideration of a national level, with it noted that the Police would do anything that they could to enact justice as fast as possible and that the PCC was lobbying as much as he could.

- **Town and Parish Council Nominated Representatives**

The Area Board received the following verbal update from Cllr Jeff Ligo on behalf of Bratton Parish Council. The update covered the following matters:

- At the last meeting of the Parish Council, the Neighbourhood Plan was approved for submission to Wiltshire Council with it hoped that a referendum would take place on the date of the local elections in May. Cllr Ligo emphasised this had been a terrific achievement by the team of volunteers involved.
- Over the last 4-5 years the Parish Council had worked with voluntary organisations in the community which had enable them to grow bigger and stronger. The example of the Tidy Bratton Group was cited, which had now taken over from Wiltshire Council in removing leaves.

The Area Board received the following verbal update from Cllr Suzanne Wickham on behalf of Dilton Marsh Parish Council, who noted that there had been great volunteer work taking place in Dilton Marsh including regular litter picks and tidy ups.

Councillor Gordon King noted that it would be very much appreciated if Parish

	<p>Councils would be able to send details of their local volunteer groups over to Graeme Morrison, Strategic Engagement Partnerships Manager in relation to the neighbourhood collaborative work taking place.</p>
7.	<p><u>Area Board Priority Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p>Improving the Health and Wellbeing of Our Community (Cllr Gordon King)</p> <ul style="list-style-type: none"> • The Health and Wellbeing Group met at the White Horse Practice with officers of the ICB on 5th November to consider and complete the Neighbourhood Collaborative readiness review. After which, Graeme Morrison, Strategic Engagement Partnerships Manager collated all responses given at that meeting. • Graeme continued to received input until 15th November, when the final review was presented to the ICB for comment. A few suggestions were mentioned before the review was completed. • The next steps would be to meet with all voluntary groups in the new year, where a project would be chosen based on the data and the consensus view and begin the process of establishing a steering group. • Claire Scudamore was currently contacting members of the voluntary sector to invite them to this gathering. All Area Board councillors were automatically invited. <p>Wellbeing for Young People and Positive Activities (Cllr Carole King)</p> <ul style="list-style-type: none"> • Reference was drawn to a recent article produced by the Police and Crime Commissioner, which outlined successful funding applications which had been made to the Community Action Fund; many of which being for youth groups. The article could be found via the following link: More community projects supported through PCC's Community Action Fund <p>Local Environmental Action (Graeme Morrison, Strategic Engagement Partnerships Manager on behalf of Cllr Matthew Dean)</p> <ul style="list-style-type: none"> • As mentioned previously, the Area Board were working with Westbury Town Council to arrange a "Westbury Environment Day" in June 2025, which would bring together local environmental groups with a town fete feel. • Last week there was a meeting of the Area Board Environment Lead Councillors, during which the pollinator project was reference and off of the back of this an Area Board had initiated a plan to have a project similar to the one in Westbury. • During the meeting, one of the Wiltshire Council Environment teams discussed air quality and that though the Council had a statutory duty to measure nitrous dioxide, there was an increasing concern for PM2.5

	<p>(particulate matter), with the Council soon to be investing in 100 devices to measure PM2.5. With there being 18 community areas in Wiltshire, it was likely Westbury would receive some of these and would potentially be able to purchase more using Area Board funding if they wished to do so.</p> <ul style="list-style-type: none"> • Councillor Gordon King raised a point about the Wiltshire Council Carbon Literacy training, which upon completion required attendees to make a pledge on what they would do to improve the environment. It was suggested that the Area Board Members could collectively discuss how they could fulfil their pledges. <p>Combatting Child Poverty (Cllr Suzanne Wickham)</p> <ul style="list-style-type: none"> • It was reported at the previous Area Board meeting that work was being conducted with Funky Foods, who had run cookery sessions, to find a school venue for future sessions which would enable parents to not have to pick up and drop off at multiple locations. • Carl Houghton, Spurgeons Community Family Navigator outlined that in his role he had recently met with Funky Foods who had promised three sessions before September 2025 and potentially a further five sessions after September 2025. The idea was to find a relevant space to host these sessions in order to fill gaps in communities. Any suggestions for venues would need to be provided by next week. • Carl Houghton, Spurgeons Community Family Navigator also outlined that St Johns Ambulance were going to be provide free first aid sessions at that these would be taking place across the twenty-one libraries in Wiltshire, including Westbury.
8.	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><u>Youth Grants:</u></p> <p>Westbury Parochial Church Council All Saints Church - £5,000 towards Friday Fun Youth Club.</p> <p><u>Decision</u></p> <p>Westbury Parochial Church Council All Saints Church was awarded £5,000 towards Friday Fun Youth Club.</p> <p>Moved – Cllr Carole King Seconded – Cllr Gordon King</p> <p>After the discussion of the grant application, Graeme Morrison, Strategic Engagement Partnership Manager provided an overview of the remaining balances of the grant funding pots.</p>

9.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 31 October 2024. The Chairman also provided detail on a substantive bid that had been placed for work on Frogmore Road which would shortly take place.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 31 October 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
10.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
11.	<p><u>Close and Future Dates</u></p> <p>The date of the next meeting was 12 February 2025.</p>

Area Board Briefing Note

Devolution to Wessex

Devolution is the handing down of powers and decision making from central government to councils. Government published a [White Paper](#) on how they wish to achieve Devolution in England on 16 December 2024.

The White Paper says that government will create in statute a new type of authority, a 'Strategic Authority'. Government wants universal coverage of Strategic Authorities and where progress is slow will have the power to mandate these. Strategic Authorities will bring together leaders of the constituent councils. The deepest powers and funding for Strategic Authorities will only be available to those where the Leaders of constituent councils are joined by a directly elected Mayor.

Funding will include long term investment, regeneration, transport and housing funds. Powers for strategic authorities will include:

- **Transport:** bus franchising; rail network influence; station control; key road network
- **Skills:** Adult Education Budget; Get Britain Working; Local Skills Improvement Plans;
- **Housing and Planning:** Spatial Development Strategies and when in place call-in powers on strategic developments plus a mayoral Community Infrastructure Levy; Homes England programmes and Affordable Housing Programme funding
- **Environment:** retrofit funding; Local Power Plans; Local Nature Recovery Strategies
- **Business:** Growth Hub Funding; Office for Investment; UKRI regional innovation influence
- **Public Service Reform:** aligning geographies (police and fire); mayors on Integrated Care Partnerships; health improvement; right to request devolution

Alongside the establishment of Strategic Authorities government will be moving to fully unitary councils across the country. Reorganisation will commence in remaining two tier areas (parts of the country which still have district councils).

When agreeing geographies for Strategic Authorities, Government will be considering:

- **Scale:** The default assumption is for a combined population of 1.5 million or above.
- **Economies:** sensible economic geographies
- **Contiguity:** Any proposed geography must be contiguous across its constituent councils

- **No ‘devolution islands’:** Geographies must not create devolution ‘islands’ by leaving areas which are too small to go it alone or which do not have natural partners.
- **Delivery:** Geographies should ensure the effective delivery of key functions including Spatial Development Strategies, Local Transport Plans and Get Britain Working Plans.
- **Alignment:** The government will seek to promote alignment between devolution boundaries and other public sector boundaries.
- **Identity:** A vital element of successful devolution is the ability for local residents to engage with and hold their devolved institutions to account – and local identity plays a key role in this

Applications to a Devolution Priority Programme were sought by government by 10 January. Wiltshire Council is seeking inclusion in this programme along with other councils in the Wessex area – BCP (Bournemouth, Christchurch and Poole), Dorset and Somerset – representing a combined population of 1.9 million. An extraordinary [full council](#) was held on 9 January where Wiltshire councillors voted 65-7 to join the programme, whilst noting some reservations alongside the clear direction of travel from government. The paper sets out the background to the debate.

If Wessex is accepted onto the Devolution Priority Programme there will be a period of public consultation led by the government, following which constituent councils will be asked to give their formal assent to the proposals. Mayoral elections would then take place in 2026. If not accepted onto the programme the constituent councils will consider their next steps together.

The proposal to create a Mayoral Strategic Authority with Dorset, BCP and Somerset councils is not a merger of the councils. Each council will remain independent, continuing to serve its local communities as individual authorities.

FAQs

Why are the councils supporting an elected mayor for Wessex?

The government has made it clear that it is committed to devolution that includes mayors and that there will be a significant premium in terms of funding and representation associated with this. This model aims to ensure clear, accountable leadership to drive economic growth, improve public services, and invest in vital infrastructure, working closely with the leaders of the constituent councils.

Mayoral devolution offers the opportunity to develop a long-term investment plan for the critical infrastructure our counties need with the ability to bring in additional private sector investment. Should mayoral devolution be agreed, residents would have the opportunity to vote for a mayor.

What about Swindon?

Discussions to date have also included Swindon Borough Council but they are currently exploring a range of options. Wiltshire, Somerset, BCP and Dorset councils remain open to the possibility of working with Swindon as part of Wessex.

When will we hear back from the government regarding the proposal?

We expect to hear back by early February.

What will the process of consultation look like?

We expect the process of any consultation by government to be set out soon.

How would the Wessex proposal work in practice? What type of authority would actually be created if devolution is agreed for Wiltshire?

We expect the governance framework for mayoral strategic authorities to be based on the mayoral combined authority structures provided for in existing legislation. In almost all circumstances decisions will be taken by council leaders and 'majority voting, including the mayor'. The mayor will chair meetings of the Strategic Authority. Scrutiny arrangements will be in place alongside audit and local public accounts committees.

Will Wiltshire Council be merging with BCP, Dorset and Somerset if the Wessex devolution proposal is agreed?

No. There are no plans to share additional services between the three councils. The aim of devolution is to unlock additional funding streams from central government and that we would work collaboratively with BCP, Somerset and Dorset on new initiatives.

If the devolution proposal is approved by government, local councils in Wiltshire, BCP, Dorset and Somerset will continue to exist and have the same responsibilities as they do now. Current legal, tax-raising and public service responsibilities of individual councils will remain with those councils. Any formal proposals will be subject to consultation.

Area Board Briefing Note

Service:	Cost of Living
Date prepared:	8 Jan 2025
Further enquiries to:	Will Oulton
Direct contact:	William.oulton@wiltshire.gov.uk

Cost of Living

All community areas are reminded that there is a wide range of support for those who need it over winter to help with the cost of living, stay warm, socialise and access services.

Financial support is available to some groups and more than £2.7m has been allocated from the Government's Household Support Fund to support low-income households that would otherwise struggle to buy food, pay essential utility bills or meet other essential living costs. This funding will primarily be used to help people in crisis in partnership with local charities. More information about the Household Support Fund can be found at <https://www.wiltshire.gov.uk/article/10672/HSF6-overview-eligibility-and-how-funds-can-be-used>.

There is [cost of living advice and support](#) available on the Wiltshire Council website, covering a range of topics including advice on energy costs, housing and a directory of warm spaces throughout the county.

Wiltshire Council's libraries continue to be warm spaces where residents can sit and stay, chat with the volunteers and connect with people. There are activities including board games, crafts and book chat groups available and some libraries also offer hot drinks. Library staff can also refer people to Warm and Safe Wiltshire for advice and support. All the usual library services, including free access to books, newspapers, computers, Wi-Fi and digital support, continue as normal. The council also provides a home library service for people who are housebound or struggle to get to a library. Anyone interested in this service should contact their local library.

The council's Wiltshire Wellbeing Hub continues to be available to anyone who needs it. Anyone can access the Hub, originally established during the pandemic, and it can provide confidential advice, information, and signposting from the council's friendly team. The Hub is available on normal working days Monday to Thursday from 9am to 5pm and Friday from 9am to 4pm. People can email wellbeinghub@wiltshire.gov.uk or phone 0300 003 4576.

For more details about any of the council's services this winter, people should contact their local library or visit www.wiltshire.gov.uk/libraries.

For more information and support on the cost-of-living crisis, people should visit www.wiltshire.gov.uk/cost-of-living.



Wiltshire local elections 2025

Background

- Local elections are taking place on Thursday 1 May 2025 and the polls will be open from 7am-10pm
 - They include the Wiltshire Council unitary election and the town and parish elections
 - There are 98 unitary councillor seats available
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Key dates

- People have until 11 April to **register to vote** if they're not already. More details can be found at <https://www.gov.uk/register-to-vote>.
 - People have until 5pm on 14 April to **apply for a postal vote**. More details can be found at <https://www.gov.uk/apply-postal-vote>.
 - People have until 5pm on 23 April to **apply for a new proxy vote**. More details can be found at <https://www.gov.uk/apply-proxy-vote>.
 - People have until 5pm on 23 April if they want to apply for a **Voter Authority Certificate** (if they don't have photo ID) <https://www.gov.uk/apply-for-photo-id-voter-authority-certificate>.
 - **Pre-election period** gets underway from 11 March (the period of time immediately before elections or referendums when specific restrictions on communications activity are in place).
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Voter ID

- Voters need to show photo ID to vote at polling stations for the local elections.
 - Accepted forms of photo ID include passports, photographic driving licences, biometric immigration documents, and certain concessionary travel passes. A comprehensive list can be found at www.electoralcommission.org.uk/voting-and-elections/voter-id.
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Electoral areas and boundaries for elections taking place from 1 May 2025

Following Community Governance Reviews, some of the electoral areas in Wiltshire will change for these elections. An interactive map of the current and new boundaries

can be viewed at <https://www.wiltshire.gov.uk/article/8167/Wiltshire-Electoral-Boundaries>.

Information for prospective candidates – webinar on 11 February

- On 11 February from 6pm-7pm Wiltshire Council is hosting a webinar to give prospective candidates and agents all the information they need ahead of May's local elections. It will be an opportunity for those considering standing for election and their representatives to hear from our election team directly, including the Returning Officer, and have any questions answered. More information and how to sign up is at <https://www.wiltshire.gov.uk/local-elections>.
 - Publication of the Notice of Election takes place on 11 March 2025
 - The period for people to submit nominations is from 10am on 12 March until 4pm on 2 April (nominations can be delivered between the hours of 10am and 4pm on working days)
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Working at the election

For anyone interested in applying to work to support the delivery of elections in Wiltshire, they should visit <https://www.wiltshire.gov.uk/election-jobs>.

Key websites:

<https://www.wiltshire.gov.uk/local-elections> - Wiltshire Council local elections page
<https://www.gov.uk/register-to-vote> - register to vote
<https://www.gov.uk/apply-postal-vote> - apply for a postal vote
<https://www.gov.uk/apply-proxy-vote> - apply for a proxy vote
www.electoralcommission.org.uk/voting-and-elections/voter-id - Voter ID information
<https://www.wiltshire.gov.uk/article/8167/Wiltshire-Electoral-Boundaries> - Wiltshire boundaries
<https://www.electoralcommission.org.uk/> - Electoral Commission

Additional information

If anyone would like any information about the local elections, they should visit <https://www.wiltshire.gov.uk/local-elections>

People can also email elections@wiltshire.gov.uk with any queries or questions.

Area Board Briefing Note

School Appeal Panel Member Recruitment

Service:	Democratic Services
Date prepared:	22 January 2025
Further enquiries to:	Tara Hunt, Senior Democratic Services Officer
Direct contact:	tara.hunt@wiltshire.gov.uk

Do you have some free time? Are you looking to give back to society? Are you passionate about education?

If so, then Wiltshire Council is looking for volunteers to sit on their Independent School Appeal Panels. The Panels hear and determine appeals submitted by parents or guardians as a result of being refused a place for their children at their preferred school.

The Panels not only play an important role in considering the needs of both schools and children but are a rewarding way of giving back to the community and developing new skills.

Members sitting on the Panel must be independent of Wiltshire Council for the duration of their service. We welcome people from all backgrounds and value a range of perspectives. We are ideally looking for thoughtful, considerate people that are good listeners and have a keen regard for due process.

Compulsory training will be provided for the role, with refresher courses when necessary. A Clerk is available during and in the run up to appeals to give legal and procedural advice. The role is a voluntary position, so is unpaid.

There is no minimum time commitment, but the role can vary from a few hours a month to a couple of days a week occasionally, particularly during the summer months before the start of the new academic year each September.

Being a volunteer Panel Member can be a good way of giving back to society, taking part in important decisions that affect the welfare of children and parents, as well as keeping busy and maintaining social interaction if you are not currently working.

We would urge people who are interested to get in touch and find out more. Contact the council's Democratic Services Appeals Team, either by email at

educationappealsadmin@wiltshire.gov.uk or by calling 01225 718352.

Follow this link to see the job advertisement [Independent School Appeal Panel Members - Wiltshire Career Site Careers](#)

Please note that the **closing date** for applications is **Sunday 16 February 2025**.

Area Board Briefing Note

Family and Community Learning Impact Report 2023-24

Service:	Family and Community Learning
Date prepared:	23/01/2025
Further enquiries to:	Family and Community Learning Team Call: 01225 770478 Email: familyandcommunitylearning@wiltshire.gov.uk Website: https://workwiltshire.co.uk/family-and-community-learning/ Facebook: https://en-gb.facebook.com/Wiltsfamilylearning
Direct contact:	Laura Trowbridge Laura.Trowbridge@wiltshire.gov.uk

This Impact Report demonstrates how Wiltshire Council’s Family and Community Learning team are using adult community learning to transform lives through learning all across Wiltshire. It highlights learner stories to show how the service reach adults across the county who face a range of barriers and challenges, and help them to take positive steps to improve their lives.

Working with over six hundred individuals last academic year, and reaching a range of isolated and marginalised communities, the Family and Community Learning team offer free courses on topics such as:

- confidence building and wellbeing,
- skills for adults such as English language and budgeting,
- family learning to help parents to support their child’s emotional wellbeing,
- courses for adults with additional needs to develop independent living skills.

This work is made possible through strong partnerships with community groups, charities, schools, day opportunity services, supported living settings, army welfare service and many more organisations. Family and Community Learning would like to reach out to all the areas of Wiltshire to help us to engage with adults and parents/carers who would benefit from learning with us. Please read the inspirational stories in the Impact Report and share what we do with at least one organisation in your community who could work in partnership with Family and Community Learning.



Family and Community Learning

Discover Opportunities - Develop Skills - Achieve Ambitions

FAMILY AND COMMUNITY LEARNING

Transforming lives through learning across Wiltshire

- 2023 / 2024 -



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Learner at our 2023-2024 Learner Awards

ADULT COMMUNITY LEARNING AS A NATIONAL PRIORITY

Adult Community Learning “draws in those furthest from the workplace - people who have often had poor experiences of education and life - to begin learning again. It is educational seed capital that can lead to tremendous things. This can include helping someone learn to read, improving their numeracy and digital skills, or building their confidence. All of this can support learners to progress onto training programmes that can lead to a good job further down the line. That is real social justice in action, giving people the means to improve their prospects.”

Robert Halfon, ex-Minister for Apprenticeships and Skills, 21 March 2024



Learners at their supported living setting.

ADULT COMMUNITY LEARNING AS A LOCAL PRIORITY

Wiltshire Council's Business Plan Objectives and Family and Community Learning

The people of Wiltshire are empowered to live full, healthy and enriched lives.

Family and Community learning provides mechanisms to reduce isolation, support recovery of mental health and support interaction. Our courses offer opportunities for development of the health and independence of our communities.

Our local economy thrives and is supported by a skilled workforce.

Family and Community Learning provides courses for individuals who want to acquire skills that support their working lives. This can include those in need of new skills, people who are economically inactive or individuals new to Wiltshire who need help and support to work.

We lead the way in how councils and counties mitigate the climate challenges ahead.

Family and Community Learning provides courses which can help individuals and families to navigate the changes and challenges which will impact on the world of work as well as our communities.

TRANSFORMING LIVES THROUGH LEARNING ACROSS WILTSHIRE

The Family and Community Learning Service is part of Wiltshire Council's Targeted Education Service. We receive Adult Skills Fund funding through a contract with the ESFA for Tailored Learning. We use this funding to directly deliver high-quality courses to engage individuals of different ages and backgrounds to gain new skills, reconnect with learning, learn how to support their children, and better prepare them for progression to further learning, employment or volunteering.

Family and Community Learning provides support and development for individuals and groups within Wiltshire for whom formal learning may have been a barrier in the past, and works to build confidence and realise potential. Learning programmes provided are for adults aged 19+ across Wiltshire, in a wide range of community venues, many in the county's areas of highest need, as well as online.



Learners at a respite service studying our Exploring Baking course to develop independent living skills.

OBJECTIVES

The Family and Community Learning programme mission statement is:

Growing a lifelong love of learning with communities in Wiltshire
Discover opportunities – Develop skills – Achieve ambitions

We aim to transform people's destinies by supporting their progression, relevant to their personal circumstances, including:

- improved confidence and willingness to engage in learning
- acquisition of skills preparing people for training, employment or self-employment
- improved digital, financial literacy and/or communication skills
- equipping parents/carers to better support and encourage their children's learning
- improved / maintained health and/or social well-being

OUR LEARNERS

Learners learn with us online or in community venues around Wiltshire. Our learners are supported to set goals for their learning in their learning journey and to share their aspirations with their tutor. All learners receive information, advice and guidance to support them to take their next steps after learning with us.



English for Speakers of Other Languages (ESOL) learners

OUR 2023-2024 LEARNERS

In 2023-2024 we worked with 605 individual learners, across a range of online and face-to-face courses around Wiltshire, meeting and exceeding our target by an additional 21%. Learners made 1105 enrolments. Community learners made up the majority of our learners, with 750 enrolments onto Community Learning courses, and 355 enrolments onto Family Learning courses.

605

Individual learners
(target 500)

1105

Learner enrolments
(target 1100)

844

Learner referrals
(target 700)

3%

Learner withdrawals
(target <5%)

32%

Learners with
disability

29%

Learners from
BME backgrounds

58%

Learners qualified
below Level 2

74%

Learners on means
tested benefits

33%

Male learners

■ Community Learning enrolments
■ Family Learning enrolments



750

Community Learning
enrolments

355

Family Learning
enrolments



Learners with their certificates

OUTCOMES FOR LEARNERS

We provide learners with impartial, high quality, careers education, information, advice and guidance (CEIAG) about their future options for learning, training and employment. We track the destination and progression of our learners to:

- Demonstrate how we are contributing to their future success, and
- Show how effective their learning is in providing future employment or education.



Learner achievement

99% of our learners achieved their course learning outcomes and met the success criteria (last year 97%).



Completed course

96% of learners completed the course that they enrolled on with us (last year 94%).



Learners started work

13% of our learners started paid work after completing a course with us (last year 10%).



Achieved progression outcome

80% of learners went on to further study, volunteering, work or other positive next steps (last year 57%).



Enrolled on progression course

56% enrolled on a second-step progression course with us (last year 47%).



Into Work Award Winner

IMPACT ON LIFESTYLE

Adult learning is a fantastic catalyst for learners to take positive steps with their lives. Beneficial outcomes for our learners range from moving on to work, volunteering or further study, to making new friends, becoming involved in their community, building confidence and becoming healthier.

Our learners report developing a wide range of skills on their courses



I had an interview at a pre-school yesterday and they have offered me the job. Thank you for all your help and guidance. I was asked questions that I wouldn't have known the answers to if I hadn't have attended your course. Hopefully after my 3 month probation they are looking at me doing my level 2 qualification." Jess - Working in Schools course



OUR 2023-2024 COURSES

Our courses are designed with our partner organisations and learners.

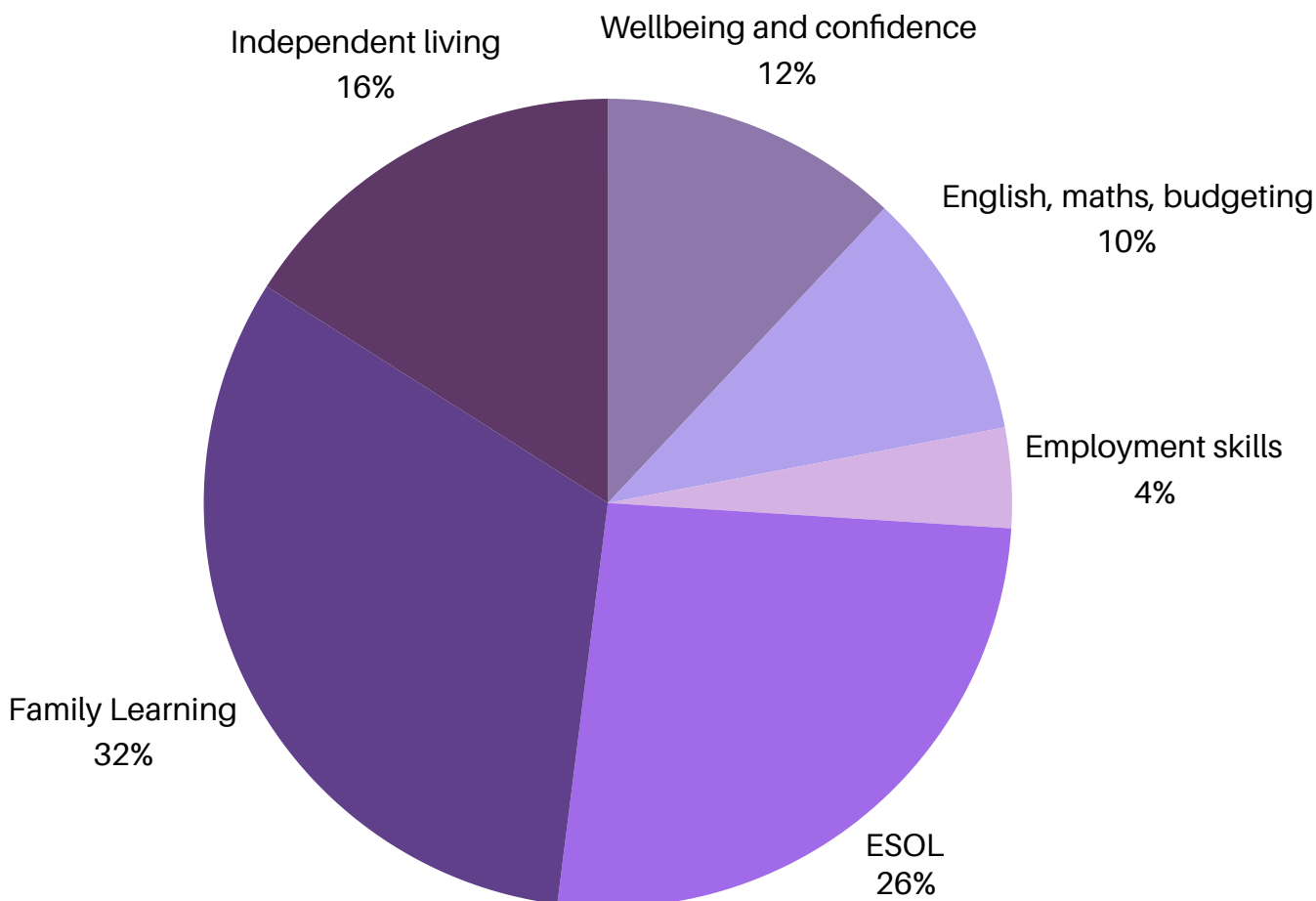
Courses cover four key areas:

- Wellbeing and confidence building
- Skills for adults - English, maths, ESOL, employment skills
- Family learning
- Independent living skills for adults with additional needs



Learners and tutor in an MOD community building in Tidworth

2023-2024 ENROLMENTS BY COURSE TYPE



PARTNERSHIPS AND CURRICULUM

Partnerships with other organisations are central to our engagement with learners. We work closely with our partners to design, plan and deliver courses to meet the needs of adults across Wiltshire. Our partners know the needs of their learners well, and by collaborating together we are able to reach learners who may not otherwise access learning. Our partners work with us to support course delivery, or refer learners to us for the help that we offer through learning.

Our Curriculum Development Steering Group is made up of partners, both from external organisations and from within Wiltshire Council, and meets three times a year to give feedback and influence our curriculum and course design. We welcome new partners to these meetings regularly.

We work with a range of partners including:

Adult Social Care, Resettlement Team, JCP and employment support organisations, Schools, Children’s Centres, Wiltshire Parent Carer Council, MOD, homeless charities, Prevention and Wellbeing team, Social Prescribers, and more.



A support worker assists a learner at a respite care setting partner organisation

“We are so grateful for all the wonderful work you do for us. It is clear to see the positive impact it has on the customers and staff.”

Sarah, Senior Support Worker
Medley Day Opportunities Centre

LEARNER REFERRALS



Nepalese learners celebrating completing their course



Partner referrals

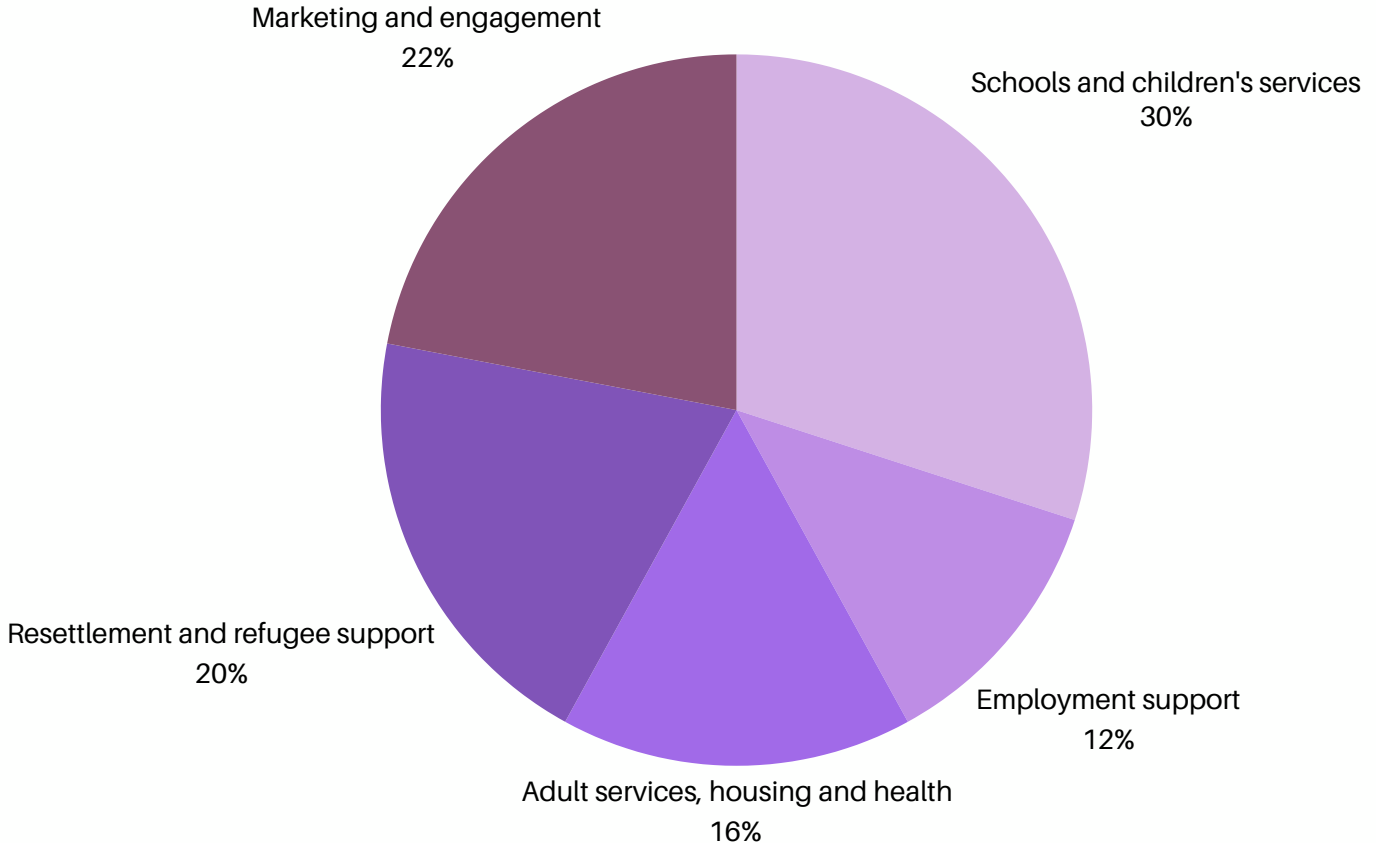
77% of learner referrals came from partner organisations.



Engagement referrals

23% of referrals came from engagement with our staff, social media, marketing events or word of mouth.

2023-2024 LEARNER REFERRAL SOURCE



PARTNERSHIP WORKING

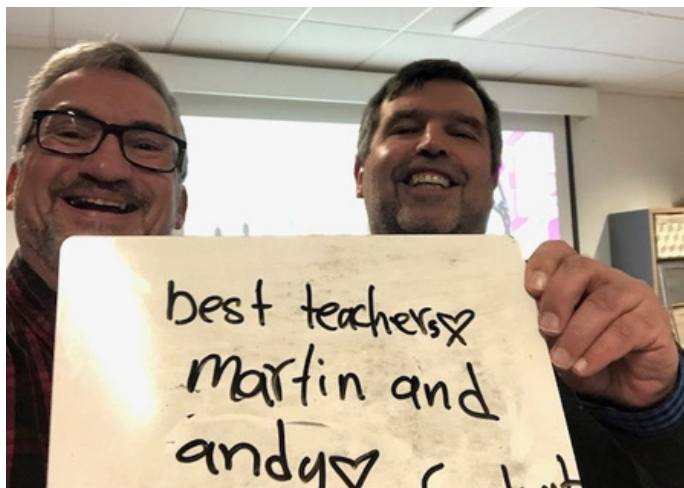
ESOL

An area of curriculum growth over recent years has been our work supporting adults across Wiltshire to develop their English language skills, and we delivered 38 of these courses in 2023-2024, with a quarter delivered online, and three-quarters delivered face-to-face.

Wiltshire has the largest number of Afghan resettlers in the UK. We worked with volunteer support groups, the MOD and their contractors, and Wiltshire Council Resettlement colleagues to offer ESOL courses for Afghan resettlers in military areas.

"Thanks a lot Mr. Andy, teaching outstanding and helping in CV updating.

Mr. Martin, thanks a lot for teaching and helping in issues out of the ESOL class and giving excellent advice for job finding."
Obaidullah



Tutors Andy and Martin with a note from their class

Adults with SEND

Our range of Smart courses to support adults with additional needs to develop independent living skills were delivered at day opportunity services, a supported living setting, a respite care facility, as well as online courses too. We have grown our course offer as a result of feedback from partners about their customers' needs, and now offer bite-size courses to engage learners, and longer courses to develop skills, knowledge and confidence.

"When I first came to the Smart courses, I was worried about talking to anyone and I didn't like going out, now I like talking to everyone and I feel happy."
Smart learner

Wellbeing partnerships

We work with a variety of partners to support learners' confidence and wellbeing, including homeless support charities, prevention and wellbeing services, mental health charities, health services and the DWP. Our partnerships support learners to develop their knowledge and understanding of how to make positive changes for a healthy body and mind.



Tutor Gill and Janice Deputy DEAL/Disability Employment Advisor from JCP Salisbury

Our range of wellbeing courses support learners to take positive steps to a healthier future.

We have developed our partnerships with our local Job Centre Plus Disability Employment Advisors. They recognise the role that wellbeing plays in a person's work readiness, and together we have run a series of courses to support JCP clients who are on a health pathway to develop their skills to support their wellbeing. On our recent course in Trowbridge, 50% of the learners progressed onto work either during or after the course, highlighting the value and impact of this working relationship;

"I just wanted to tell you that we have another good news story from this Wellbeing Group. [A learner] applied for jobs and was shortlisted for 2 jobs. She went for an interview ... and has got the job, she starts end of August 2024!"

Janice, Deputy DEAL/Disability Employment Advisor, DWP

"Gill was a fantastic tutor. She went slowly with us and made us bond as a group which I have not had before. She gave us good pieces of information to save and use in our own time. She helped us work out what works for us to help with our anxiety. I would really like to work with Gill again, thank you so much for such a useful group." Wellbeing course learner

FAMILY LEARNING PARTNERSHIPS

Referrals for our Family Learning courses has been an area of growth for us this academic year, with strong partnership relationships developed with schools and colleagues within Wiltshire Council.

We developed a new course Understanding School Anxiety alongside the Educational Psychology team, who also support our tutor with delivery of the online session for parents and carers. This is a sensitive topic, with families often desperate for help; we collaborate carefully with schools and other referring partners to ensure that our course reaches those who would most benefit from it.

We partnered with a range of primary and secondary schools to deliver courses in their local communities. For example, we worked with Kingsbury Green Academy, their local feeder primary schools and other charities and support services for children and families in Calne to offer a series of courses with the shared objective: "Together we help you to support your child". This project will be continuing next academic year to build on the progress made to date.



Together
we help you to support your child

#TogetherWeHelp
#TogetherCourses

All courses are held in Calne Library from 10am - 12pm
Welcoming, friendly, relaxed, helpful, supportive & refreshments!

Our range of Family Learning courses help parents and carers to feel confident supporting their child's learning and wellbeing. Last year we delivered 64 Family Learning courses, covering 13 topics, with 80% taught online, and 20% held at schools and community venues.

"I would like to re-iterate how successful our partnership with you was when you came in to lead Family Learning courses for our parents of children with SEN... I can happily feedback that the parents who attended have continued to support each other and this was a by-product of holding it in person in school with likeminded parents struggling with the same issues."
Philippa, Headteacher at Winterbourne Earls Primary School



CELEBRATION EVENT



We were delighted to welcome our learners and partner organisations to our annual learner awards event in November 2024. We celebrated the achievements and inspiring stories of our 2023-2024 learners, with seven fantastic award winners and many nominees, learners, and their families and friends.



LEARNERS WERE NOMINATED FOR THE FOLLOWING CATEGORIES

- New Directions Award
- Learning for Health and Wellbeing Award
- English Language Award
- Overcoming Challenges Award
- Independent Living Award
- Into Work Award
- Outstanding Individual Learner of the Year Award

*Councillor Laura Mayes,
Cabinet Member for Education and
Skills said:*

"Congratulations to all our learners and those who attended this awards ceremony. It was a brilliant evening. So many inspiring stories, showing how people have taken on learning and it has transformed their lives. Congratulations to you all – not just for the awards, but for everything you do. The Family and Community Learning Team is doing amazing work and this special event demonstrates the value that learning can have for everyone."

OUR 2024 AWARD WINNERS



New Directions Award Winner: Emily Rogers

Emily found learning rebuilt her confidence and allowed her to reflect and take a new career path, leading to a dream job working with children.



Learning for Health and Wellbeing Award Winner: Julian Lawson

Julian brought positivity to every class; he became a peer mentor and helped other learners feel relaxed and motivated.



English Language Award Winner: Alsadiq Idriss Adam

Alsadiq has shown dedication to learning; travelling long distances due to housing challenges as a refugee, he stayed committed to his English classes.



Overcoming Challenges Award Winner: Stephen Traveller

Steve demonstrated great commitment to his family, using strategies he learnt to support his granddaughter, and supporting others in the group.

OUR 2024 AWARD WINNERS



Independent Living Award Winner: Tony Bishop

Tony came to learning after the loss of his mother; now in supported living, he is using the skills he has learnt, and aspires to adopt a cat in the future.



Into Work Award Winner: Maria Barandalla-Fernandez

Maria came to learning after a career break raising her family; she showed her resilience by using all she learnt to secure work in the sector that she wanted.



Outstanding Individual Learner Award Winner: Christina Corderoy

Christina was nominated for her amazing attitude to learning. She has transformed a green space at her children's school, and inspired others to learn.

OUR 2024 AWARD NOMINEES

New Directions Award	Anne Mayers Emily Rogers	
Learning for Health and Wellbeing Award	Jordan Lamprell Sharon Gifford Julian Lawson	
English Language Learner Award	Alsadiq Idriss Adam Nanda Kumari Khadija Stirling Nassima Belmehdi	Sharifa Zara Nazia Malakzai Nabila Khanmuradi Lailuma Noori
Overcoming Challenges Award	Johnathan Hamblin Debbie White Victoria Sennett KC Stephen Traveller Vanessa Lescott Christina Corderoy	Clare Woodley Cadey Kate Abbitt Nicola Campbell David Harries Waheeda Shirzad Zakia Nazri
Independent Living Award	Gail Gogarty Tony Bishop	Jonathon Evans Farhat Atikan
Into Work Award	Jess Norriss Maria Barandalla-Fernandez	Araminta Clibborn Robert King Bibi Zohra Hamdard
Outstanding Individual Learner of the Year Award	Khadija Stirling Christina Corderoy Chloe Hope	

IMPACT FOR LEARNERS - CASE STUDIES



Learners and tutor Wafa at our celebration event.

ESOL

Zakia's learning journey exemplifies the transformative power of education for herself, her family, and her community. Arriving from Afghanistan with no reading or writing skills in any language, Zakia began her studies with the ESOL pre-entry course, where she initially struggled to even write her name. However, her determination and dedication quickly became evident as she progressed through our ESOL courses, mastering the alphabet, reading and writing simple sentences, and improving her handwriting. Every Thursday, she proudly shares the new words she practiced at home and the home learning she has done with her children, demonstrating her commitment to learning for herself and her whole family. Zakia's positive attitude and perseverance have not only led to her own success but have also inspired her peers and encouraged her children to engage more in their studies. Zakia was nominated for our learner award for Overcoming Challenges by her tutor Wafa.

In 2023-24 we delivered 38 ESOL courses, with 283 enrolments, in 12 different areas of Wiltshire, as well as online.

This is a 74% increase in ESOL courses delivered compared to 2022-2023, and a 52% increase in enrolments against the same period.

SMART COURSES

Anne faced significant challenges due to the closure of community activities and the isolation brought on by COVID-19, leading her to become withdrawn.

Encouraged by staff and family, Anne took a leap of faith and enrolled in the Time Smart course, where she initially struggled but soon thrived in a quiet group. This change boosted her confidence, allowing her to engage actively and showcase her sense of humour. Anne's transformation has made her a proud and capable individual again, and she now expresses interest in continuing her learning journey. Anne was nominated for our New Directions award by her tutor Jan.



In 2023-3034 we delivered 21 Smart courses where learners develop independent living skills. We had 178 enrolments on these courses. We have also added a number of single-session courses to enable us to offer courses in respite care facilities. We delivered 75% more of these courses in 2023-2024 than the previous academic year, and enrolled 40% more learners.

In 2023-2024 we held 64 Family Learning courses, online or at venues around Wiltshire. We had 355 Family Learning enrolments, representing 32% of our enrolments for the year, an increase from 20% the previous academic year. This increase has been driven by our widening course offer, including courses for parents and carers of teenagers to support with transitions to adulthood.

FAMILY LEARNING

Kate, a dedicated learner and mother of three, was nominated by her tutor Jenny for our Overcoming Challenges award. Kate has faced significant health challenges, as well as struggles with confidence. Despite these difficulties, she has consistently engaged in various courses at her children's school, excelling in a Families Reading Every Day course with her daughter. Her confidence grew further during the Grow Your Community courses, where she passionately contributed to environmental efforts, including supporting the Hedgehog Street initiative. She also led her class in writing a letter to the local MP, which received a positive response. Kate's perseverance and growth have led her to secure a full-time job at her children's school, which she enjoys immensely.

WELLBEING

Struggling with her wellbeing, Jordan joined the Exploring Positive Emotions course, where she found a supportive group that helped her recognise and validate her feelings. As she progressed through subsequent courses, her confidence grew significantly. Initially unsure of her skills, Jordan soon realised her capabilities and began to envision a future where she could return to work. Her journey illustrates the transformative power of self-reflection and learning. Her tutor Vanessa nominated her for the Learning for Health and Wellbeing Award.



In 2023-2024 we had 482 enrolments on courses to support wellbeing and confidence, or for parents and carers to support their child's wellbeing, representing 44% of our enrolments, (and an increase from 155 enrolments or 23% in 2022-2023). We ran 13 different types of courses, including new courses for parents and carers, and new courses for adults with additional needs.

SKILLS FOR WORK

Jess began her journey with a Confidence and New Directions course, where her tutor noted significant progress in her confidence as she engaged more in sessions. Building on this, Jess enrolled in the Working in Early Years course, using her learner journey to reflect on applying her new knowledge to support her daughter. By the time she joined the Working in Schools course, Jess had transformed into an active, supportive participant, sharing insights and reflecting on her learning's impact on her daily life. A visit from an early years advisor inspired her to pursue volunteering in the field, marking a significant boost in her confidence and ambition. Ultimately, Jess secured a job at a pre-school. She was nominated for the Into Work award by her tutor Shelley.

In 2023-2024 we ran five different types of courses to support adults to develop skills for work, covering themes such as identifying skills and qualities and preparing for job searching, as well as sector-specific courses on customer service, working in schools, and working in early years.

Festival of Learning



FESTIVAL OF LEARNING 2023 FINALIST TUTOR JENNY HAM

Our tutor Jenny Ham has been recognised for her exceptional work with disadvantaged adult learners across Wiltshire at the national Festival of Learning Awards.

Jenny said, "I'm motivated by my learners, seeing them learn, progress and achieve. When you can make a difference to people's lives, there is no better feeling.

"My teaching isn't all about the knowledge that I share with learners. It is important to understand their journey in life and to support them to dream as big as they can."

Laura Mayes, Wiltshire Council Cabinet Member for Education and Skills said: "Jenny's commitment to her learning and development shines strongly. She uses the knowledge and skills that she gains to inform her teaching and the support that she gives her learners. Jenny puts her heart and soul into teaching, and we are very proud of her and what she supports her learners to achieve."

"Jenny is a wonderful, inspiring, supportive tutor. She makes learning fun and helped me feel safe, which is vitally important for someone like me who suffers from anxiety. She was always patting me on the back and helping me believe in my abilities." Learner Sarah

"Jenny is a wonderful teacher because she will go the extra mile. If you still don't understand, she will not stop until she has found a way for you to learn. Without having Jenny, I wouldn't be able to help my children." Learner Claire

ELIGIBILITY

Courses are no cost to learners who meet our eligibility criteria, which has changed slightly since August 2024. Learners must be aged 19+ on 31 August of the academic year, have a Wiltshire postcode and either have lived in the UK/EU for 3 years or meet certain residency requirements.

They must also be able to tick one of the following criteria:

- On a lower income, earning less than £25,000 a year.
- In receipt of benefits (other than child benefit).
- Care leaver, refugee, foster carer, carer, military family / ex-armed forces personnel, have a learning difficulty or disability, have school-aged children who receive means-tested free school meals.
- Not in work and looking to go into work, now or in the future.

CONTACT US

Please get in touch to discuss working with us, making a referral or joining a course:

Website: <https://workwiltshire.co.uk/family-and-community-learning-courses/>

Email: familyandcommunitylearning@wiltshire.gov.uk

Telephone: 01225 770478

Facebook: <https://en-gb.facebook.com/Wiltsfamilylearning/>

Oxenwood 2025 School Holiday Clubs

Join us at Oxenwood Outdoor Education Centre for an action-packed, school holiday adventure with our new holiday clubs launching in Spring 2025.

Activities include:

Paddle sports - From April onwards and will include an introduction to Stand up Paddleboard and canoeing. The equipment to be used, the dangers that could be encountered (and how to not get in that situation in the first place!) paddle strokes and self-rescue. Ensuring you get the skills necessary to enjoy and safe and fun day on the water

Mountain biking - Learn the skills necessary to conduct repairs and identify faults with your bike, skill-based sessions designed to make better riders of all abilities, journeys out from the centre teaching the skills for moving across country safely and added basic navigation.

Bushcraft - Could you fend for yourself without any home comforts? How would you get on if you were lost or stranded in unknown territory? This day will teach you to get to grips with a few vital survival skills that could keep you alive and get you home in one piece. Learn how to prepare yourself for the unexpected, find water and make it safe, prepare and cook game, build a shelter, make fires for warmth and cooking and live in harmony with nature. You will also learn how to make distress signals for rescue or to navigate your way home.

Targets and trajectories - This day will involve various shooting techniques, utilising archery, olympic style air rifle, snap barrel air rifle and BB guns. The day will cover how to safely use all systems, how to zero your rifles, utilise alternate point of aim, how to fire from different positions and learn how to achieve the maximum points on offer every time!

History / theme days - The British Isles boasts a long and proud history and what better way to explore this history as becoming part of it! During our history day you will find out what its like to be drilled into shape as a Roman Legionnaire or discover how the Vikings became a feared invader of our islands, this immersive experience will ensure you leave here ready to invade and pillage!

Multiple activity day - This will incorporate all activities available during the week, condensed to give the attendees a taste of each. This will incorporate, bushcraft, mountain biking, riles shooting, Ar chery and climbing. A fun multi activity day for a range of ages.

	Monday	Tuesday	Wednesday	Thursday	Friday
	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15	09:00 - 16:15
8 - 11 years	Mountain Bike	Bushcraft	Targets and trajectories	History / Theme Day	Multi activity day
12 - 16 years	Bushcraft	Mountain bike	History / Theme Day	Multi activity day	Targets and trajectories

Price: £30 per person, per day

Ages: 8 - 11 years old
12 -16 years old

Lunch: Attendees should bring a packed lunch.

For more information or to reserve your place email: info@oxenwood.org.uk

Village Halls Week 2025

Village Halls Week is an annual campaign led by Action with Communities in Rural England (ACRE). As the ACRE network member for Wiltshire and Swindon, Community First will be supporting local village halls and community buildings as part of the 2025 #VillageHallsWeek campaign which will take place between 17th - 23rd March 2025. The aim of Village Halls Week in 2025 is to encourage and support the efforts of volunteers to keep these important rural community buildings open.

In England alone, it is estimated that over 80,000 people regularly volunteer their time with village halls, from those on management committees who oversee the day-to-day use of the building and its finances, to those who organise events and group activities for the benefit of the local community.

Community First Village Halls Advisor Heather will be attending several local events throughout the week and we will be sharing information about the campaign on our social media channels. ACRE has also set up a page where halls and buildings can share what is happening in their local area:

<https://acre.org.uk/village-halls-week-2025-local-events/>

Please keep an eye out for more information in March and help support the campaign by liking, sharing and commenting to show your support for our local village halls.

Wiltshire Association of Local Councils (WALC) Conference

The Wiltshire Association of Local Councils (WALC) celebrated its annual Conference at the Corn Exchange in Devizes on Tuesday 5th November.

The conference featured a keynote address from Andrew Towleron, National Planning Advisor at the SLCC, on the updated National Planning Policy Framework.

As part of the event, Andy Reeves, Principal Officer at Central Swindon North Parish Council, discussed his experiences of asset transfer from Swindon Borough Council and Perry Holmes, Director of Legal & Governance Our Wiltshire (Wiltshire Council), talked about improving decision-making through improved Councillors' conduct.

Conference workshop contributors included:

- Becky Maddern, talking about accessible and inclusive play parks
- Jason Salter, Head of the Passenger Transport Unit at Wiltshire Council, setting out the Council's commitment to developing public transport in the county
- Trevor Cherrett and Steve Vaux our Rural Housing Enablers, looking at affordable homes in small rural communities.
- Justin Robinson led a practical session on preparing for next year's local elections.
- Chris Manuel from the Wiltshire and Swindon Local Resilience Forum, explored what Town and Parish Councils can do to help prepare their communities against the risk of flooding.
- Andrew Towleron considered how best to prepare and review a Neighbourhood Plan.

Thanks go to all our speakers and Community First staff who supported the day. Many thanks to everyone who attended and took part in the sessions and workshops.

Voice It, Hear It - Help shape the future of health and social care services.

Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire. The project is delivered by Community First, Wessex Community Action, Wiltshire Service Users' Network, Age UK Wiltshire, Alzheimer's Support and Celebrating Age Wiltshire. Working alongside Wiltshire Council and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB), Voice It, Hear It engages with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

The team works alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long-term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

How you can be involved:

Register with us - Complete our registration form and let us know how you would like to be involved. This helps us reach the right people for consultations and ensures diverse representation from a range of audiences. When we engage and consult, we provide summarised insights that you can use to inform your own work, advocate for change, or shape the services you provide. Your voice really does matter! You can make a difference.

<https://survey.zohopublic.eu/zs/7DDXym>

Stay up to date - Sign up to our email list to stay up to date with the latest engagement and consultation opportunities. You'll receive updates on newly published reports, which could serve as helpful evidence for future funding applications or advocacy work. We'll also keep you posted on what Wiltshire Council has achieved as a direct result of your feedback, options, and proposed actions - ensuring accountability and transparency.

<https://mailchi.mp/3d305f3b4ab7/voice-it-hear-it-sign-up-form>

How you can help us:

- **Spread the Word:** Inform your clients and members when we are seeking input on their experiences.
- **Stay Informed:** You can find the most up-to-date information on consultations through our Voice It Hear It page on Wiltshire Together (<https://wiltshiretogether.org.uk/voice-it-hear-it>)
- **Shape Sessions:** Help us design consultations or share relevant information you have already gathered that could inform the engagement process.
- **Encourage Registration:** Invite other groups and organisations you work with to register with us, building a stronger network that reaches deeper into our communities.
- **Share Information:** Distribute engagement event details, flyers, postcards, and surveys that promote our engagement opportunities.
- **Support Participation:** Assist those you work with attending events and workshops, completing surveys, providing feedback, or signposting them to someone who can offer further support.

Current Engagements:

Learning Disability Strategy Aims Engagement

Do your clients wish to share their views on whether the aims are appropriate or if anything is missing from the strategy?

- Encourage your members to book a 1-to-1 telephone consultation: voice@communityfirst.org.uk
- Invite us to run a workshop or group chat in person or online via voice@communityfirst.org.uk

Young People 18-25yrs with Learning Disabilities and Autism on Technology Enabled Care

We're exploring what tools young people might use or would like to use for maintaining and creating greater independence. Can you help us engage with young people? Email: voice@communityfirst.org.uk

Share this information in your newsletters and social media posts.

For more information about Voice It, Hear It visit: www.communityfirst.org.uk/voice. You can also follow us on Facebook by searching 'Voice It, Hear It.'

Recruiting Community Health Champions

Does Your Organisation Support Inclusion and Health Equity? We're seeking your help to identify potential Health Research Champions from among your members, staff, or volunteers.

This is a fantastic opportunity for individuals to gain new skills, make a real difference in health research, and promote inclusion and diversity in the field.

What Do Health Research Champions Do?

- **Raise Awareness:** Help others learn about health and care research and encourage participation.
- **Speak to Groups:** Share information with community and patient groups.
- **Promote Research Opportunities:** Inform people about studies, like those on Be Part of Research and Join Dementia Research.
- **Engage with the Public:** Join events, media interviews, or school visits to promote health research.

Why Encourage Your Members to Get Involved?

Becoming a Health Research Champion provides:

- **Skill Development:** Champions receive full training, adding valuable skills to their personal and professional toolkit.
- **Personal Growth:** A chance to connect with others, learn, and grow while making a tangible impact.
- **Increased Impact:** Champions play a vital role in shaping more inclusive health research and improving treatments for all.

Our Motto: *"No Research About Us, Without Us."*

Let's ensure health research reflects everyone's voice and needs. Together, we can promote equity in health and care research. Share this opportunity within your organization and help us identify individuals from the global majority or people with disabilities who would like to take part. For more information or to connect potential champions with us, please contact askyring@communityfirst.org.uk.

We're happy to share more details about the role, the available training, and how we'll support champions every step of the way.

To register your interest as a Community Health Champion - please complete the online form:
<https://www.cognitofrms.com/communityfirst2/healthresearchchampionregistrationform>

Employability Programmes

Referrals for the Building Bridges Programme in Wiltshire are temporarily paused. We are still accepting referrals for the Building Bridges Swindon programme and via the Wiltshire Housing Support and Rough Sleeper Team. For more information, please visit: www.buildingbridgessw.org.uk or email: hello@buildingbridgessw.org.uk

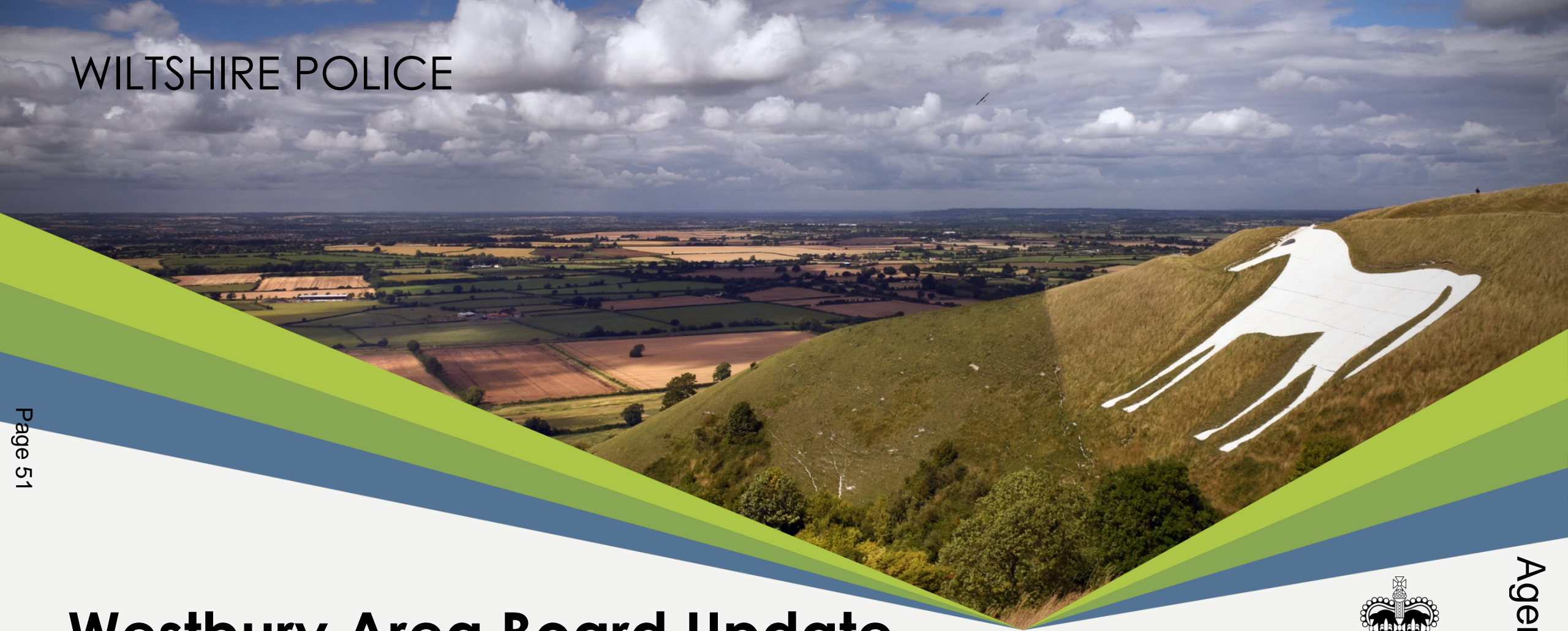
Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

eeving@communityfirst.org.uk

WILTSHIRE POLICE



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Westbury Area Board Update

Warminster Neighbourhood Policing Team

FEBRUARY 2025



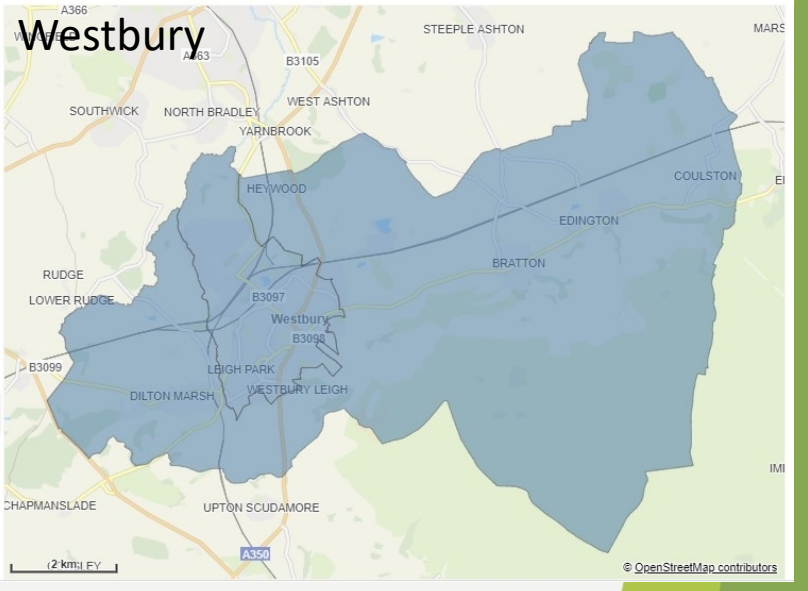
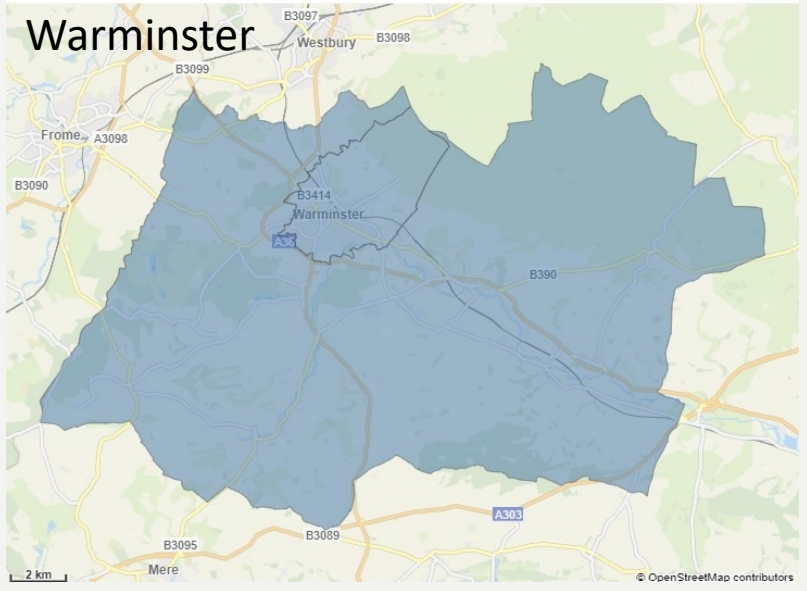
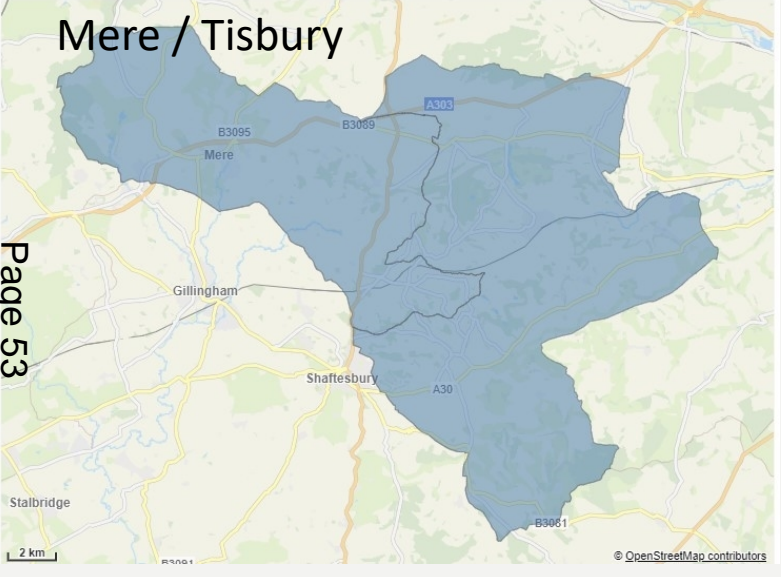
Agenda Item 5.

Inspector Lou Oakley

Warminster
Westbury
Mere
Tisbury



Warminster, Westbury, Mere, Tisbury



Inspector 2413 Lou OAKLEY

PS Lyndsey Smith

Vacant – Warminster

PC 0413 Tom Newman – Warminster

PC 2848 Guy HAMEL – Westbury

PC 1037 Georgina RUSSELL- Mere and Tisbury

PCSO 7942 Alice MOORE -Westbury rural

PCSO 6259 Stewart HUNT – Mere / Tisbury

PCSO 9548 Leigh HOLCOMBE – Warminster

PCSO 9469 Roland REVERS – Westbury

PCSO 70901 Luckasz Kolasinski – Warminster



Neighbourhood Policing Pillars



Engaging Communities



Solving Problems



Targeting Activity

Engaging Communities



ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe		
Our priorities:		
Safer public spaces	Violence	Burglary

Solving Problems

- A focus on proactive prevention
- Systematic use of a structured problem-solving process, such as SARA (scanning, analysis, response, assessment)
- Detailed problem specifications based on multiple sources of information
- Involving communities in each stage of the problem-solving process
- Routinely assessing the impact of responses and sharing good practice
- Integration with other parts of the organisation to support its delivery
- Working with partners (eg, by sharing data and analytical resource and delivering responses)



Targeting Activity

- Provide greater focus to community engagement, problem-solving, prevention and early intervention
- Inform resource deployment decisions
- Lead to a more coordinated response with partners and reduce demand
- Enforcement tactics



Local Priorities And Updates

Priority	Update
Retail Crime	<p data-bbox="410 254 2244 491">Business crime is a priority for Wiltshire Police and more work is being done into retail crime around shoplifting and the impact on business , the prevent and prosecution of offenders . Warminster has been the main focus but this has been expanded into Westbury</p> <p data-bbox="410 505 2257 682">PC HAMEL has taken lead on this for Westbury and a problem solving approach working with businesses around shoplifting protocols, prevention and enforcement – work-in progress</p> <p data-bbox="410 696 2252 808">POP Plan for Tescos. Days of action and Operations will be taking place in Warminster and Westbury</p> <p data-bbox="410 822 2084 873">Operation ran on 20th December 2024 . Days of action will continue this year .</p> <p data-bbox="410 951 2290 1062">Work ongoing with retailers , and work in the background In regards to making it easier to report a crime and the system used</p> <p data-bbox="410 1139 2168 1190">Westbury X3 reports for December and Jan – suspect not know – under reporting</p> <p data-bbox="410 1268 2265 1379">Working towards our Further action taken increase which is positive for our outcomes – December 30 % , Nov 23.8 , Oct 16.7</p>

Local Priorities And Updates

Priority	Update
RURAL CRIME	<p>We continue to build a rapport with our rural community and farmers and offer support around rural crime offences offering prevention advice and carrying Operations to enforce any hot spot area and intel development</p> <p>PCSOs are always continuing to develop their training around ,most recently around Heritage crime and also around other areas such as tack marking/stamping so then can offer this equestrian communities at events .</p>

Synergy Course

This is a five-day course spread over two weeks, and offers the young people the opportunity to learn about what each partner agency does to safeguard the community. This includes learning practical first aid skills with the NHS, such as emergency wound dressing.

This will be held in Warminster and Westbury area Feb and March over two weeks with young people from the local area

The Youth & Early Intervention team are joined by multiple teams across the Force, including Roads Policing Unit and Neighbourhood Policing Teams, and partner agencies to deliver the Synergy Programme to some of Warminster and Westbury's most vulnerable young people.

SYNDERGY forms part of an intervention with agencies such as Dorset & Wiltshire Fire and Rescue Service, the British Army and NHS. 8 young people aged 13-17 who have committed at least one crime, were chosen by a panel of different agencies to join the scheme. The key aim of the programme is to teach the young people important life skills whilst also building positive relationships with all agencies, especially when their previous interactions with agencies like the police may have been negative. The programme is funded by the Serious Violence Duty (SVD) which is co-ordinated by the OPCC. The SVD is a partnership of organisations that fund many initiatives to drive down violence, with Synergy being one of those.

Upcoming Events for EG11 and EG12

Community Drop ins with the Westbury team

 When: Wednesday 19th February between 09:30 & 11:30

 Where: Morrison Car Park Westbury

Working with our Rural Communities /villages

New mobile police stations

To reach our rural communities and villages the team will be out in the New mobile police station when they can – these will be advertised on social media time dates and locations , they will also be at community events .

Parish Councils

We are trying to work more closely with our Parish Councils – Each Parish council should have contact with their Local PCSO who should be offering support – due to the amount of Parish councils its not possible to get out to all meetings face to face

Parish council forum for County Set up by Chief Inspector Brain – via teams for all Parish councils – currently these will be run 4 times a year



Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and instructions for reporting crimes. The final paragraph says: "You see a map of crimes in the Warminster area by visiting www.police.uk".

Wiltshire Council

Westbury Area Board

12 February 2025

Westbury Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Westbury Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 9,182.80	£ 11,993.32	£ 3,270.00
Current Balance	£ 6,533.20	£ 898.68	£ 4,430.00
Balance if all grants are agreed based on recommendations	£ 760.70	£ -4,101.32	£ -5,370.00

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2168	Area Board Initiative	Westbury Area Board	Storage container for the Tidy Bratton group	£1545.00	£772.50
<p>Project Summary:</p> <p>The Tidy Bratton Group comprises a number of community-minded residents who meet together approximately once a month to keep our village looking at its best. Anyone can join in. The dates are advertised on posters around the village, as well as by email to everyone who has asked to be included on the mailing list. Usually, about 15 people gather together for a 'tidying' morning which varies according to season but always focusses on keeping footways safe for pedestrians. Although we litter-pick, Bratton has so many residents who do this as a matter of course, that the village is generally almost litter-free. These volunteers have also 'adopted' roads and footpaths in order to litter-pick; check that salt bins are filled and to highlight any tasks which may need the attention of the group or the Parish Steward. Wiltshire Council provides the services of an excellent Parish Steward for two days a month and he clears footpaths and pavements, fills small pot holes, removes obstructions to visibility for road users etc. The group are fortunate in having an extremely supportive Parish Council and Area Board and have therefore received funding for tools with which to conduct tidying. We have wheelbarrows, spades, rakes, hoes as well as hi-vis vests and small hand tools. In addition to this, we have petrol driven strimmers and leaf blowers. Every year, Bratton participates in Wiltshire's Best Kept Village competition. and in 2022 was judged to be the 'Winner of the Winners' (known as the Laurence Kitching award). In 2023 Bratton was judged the 'Best kept large village' in Wiltshire, competed for the Laurence Kitching award in 2024, coming second by one point. We will be entering again in 2025. Whilst the equipment has historically been stored in a garden shed, the group are looking to store the less expensive equipment more centrally as transporting up into the village once a month is a laborious process. Having researched suitable containers, the proposed one is flat-packed, sturdy and has a double-locking system for extra security. It measures 3 metres by 2.1 metres and is powder coated green, has a door on the longer side for easier access and has a built in floor. It can be assembled by two people. The total cost will be £1,545.00 (without VAT), plus delivery. The Tidy Bratton group are looking for funding towards the cost of this container in order to make what we consider to be an invaluable contribution to village life a little easier.</p>					
ABG2170	Area Board Initiative	Westbury Area Board	Tea Dance Programme	£4000.00	£2000.00
<p>Project Summary:</p> <p>The Area Board wish to provide funding to Community Venues throughout Westbury to host a series of Tea-Dances throughout the spring and summer of 2025. By allocating £2000, community centres, village halls etc throughout the Community Area will be able to request funding from the pot, up to a maximum of £250 to fund refreshments and entertainment at the event. The aim is to provide 8-10 events throughout the year.</p>					

ABG2173	Area Board Initiative	Westbury Area Board	Westbury Environment Town Fete event	£2400.00	£1200.00
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Project Summary:

Westbury Area Board is working in partnership with Westbury Town Council, Parish Councils and community organisations to plan an Environment Town Fete event to promote our local environment, wildlife and biodiversity, and to raise awareness of our local environment community groups. The free event will be a celebration of community action to tackle climate change and protect nature and will be designed to engage all the community to make small everyday local actions. There will be the Explorer Dome delivering short environmental workshops and interactive activities for young people and families, along with a range of community information stalls, and a traditional town fete element with competitions such as the Best upcycled garment and Best home grown veg basket, which may engage our older residents in the community. The event is scheduled to take place on Saturday 14th June 2025 at Grassacres Park, as part of the National campaign of Great Big Green Week.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2069	Community Area Grant	Westbury Leigh Community Hall	Westbury Leigh Community Hall car park repairs	£21000.00	£3000.00
<p>Project Summary: Over the course of the past 20 plus years as the car park is on a slope the existing stone has gradually slumped down To remove bottom 2-3 mts of soil clogged stone to a depth of 100mm, remove waste and replace with new 10mm stone</p>					
ABG2133	Community Area Grant	Bratton Recreation Ground Management Committee	Bratton Recreation Ground New Mower	£3000.00	£500.00
<p>Project Summary: We wish to purchase the Ransomes 2250 triple gang cylinder mower that has been used by a contractor at Bratton Recreation Ground for over 5 years. Our contractor is having to give up work for health reasons. Our volunteer maintenance team can use and maintain the mower and are keen to do so.</p>					
ABG2161	Community Area Grant	Edington Parish Hall	Lighter Weight chairs	£3000.00	£1500.00
<p>Project Summary: The existing chairs are difficult to stack because of their weight and concern has been expressed by hall users on this. We would replace them with easily stackable lighter weight chairs</p>					
ABG1982	Older and Vulnerable Adults Funding	Westbury Lions Club	Raising prostate health awareness	£5000.00	£1500.00
<p>Project Summary: Prostate cancer is a silent killer, symptoms are often unnoticed but a simple blood test will detect early signs. Westbury Lions club are facilitating an all day session at a Westbury venue in the spring of 2025 that will offer free testing to approx. 150 men from Westbury aged 40-80. this will be made possible via an application process, we envisage 7% of those tested will need further treatment. Please note that there is currently no active screening program within the NHS for prostate cancer prevention and detection.</p>					
ABG2126	Older and Vulnerable Adults Funding	Crosspoint Westbury	Improving mental health and resilience for older people	£24000.00	£4000.00
<p>Project Summary: Crosspoint provides a well-established subsidised counselling service. This is aimed at young people and adults of all ages who do not meet the criteria for statutory mental health services, but who nonetheless may be suffering with depression, anxiety, the impact of domestic or historical abuse, low self-esteem or difficulty in dealing with Life's challenges. The majority of those seeking counselling are referred by professionals from the White Horse Health Centre, although some individuals self-refer. The vast majority of clients are not in a position to contribute significantly towards the full cost of the service. In the past year, 11% of the counsellor fees was recouped through donations from counselling clients. Funding is being sought from the Area Board so that counselling can continue to be offered to older people who constituted 12% of the clients counselled. It is also respectfully suggested that the Area Board members note that 11% of the costs of the service could be attributed to counselling sessions for young people under the age of 19.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG2160	Older and Vulnerable Adults Funding	Westbury Festival	Westbury Festival Putting on the Ritz Afternoon Tea and Music	£2200.00	£1100.00
<p>Project Summary: As part of the Westbury Festival taking part 14-27 July we would like to offer Westbury's older residents an afternoon tea with live music at the Leigh Park Community Centre. An opportunity to dress up in their finest and have a social afternoon. We would like to offer this free of charge to or very minimal cost (maximum of £3), and hope to cater for a total of 75 elderly people.</p>					
ABG2167	Youth Grant	4Youth South West	Detached Youth Work and Counselling support in Westbury	£33463.62	£5000.00
<p>Project Summary: We aim to continue offering one-to-one counselling support for young people, based at the East Wing Practice on Church Street. Additionally, we plan to resume our Detached Youth Work in Westbury, building on the successful delivery of this service throughout 2023 and up until November 2024.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

- Graeme Morrison, Strategic Engagement and Partnership Manager, Graeme.Morrison@wiltshire.gov.uk
- Karlene Jammeh, Strategic Engagement and Partnership Manager, karlene.jammeh@wiltshire.gov.uk

No unpublished documents have been relied upon in the preparation of this report.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 23rd January 2025			
1.	Attendees and apologies			
	<p>Attendees</p> <p>Carole King (Chair - Wiltshire Councillor) Gordon King (Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Matthew Dean (Wiltshire Councillor) Michael Sutton (Westbury Town Council) John Masson (Heywood Parish Council) Kate Davey (Wiltshire Council) Mark Banks (Wiltshire Council) Jenny Jones (Dilton Marsh Parish Council) Penny Williams (DMPC) Sarah Harris (Westbury Town Council officer) Keith Rayward (Bratton Parish Council)</p> <p>Apologies</p> <p>Edington Parish Council</p>			
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 31 st October 2024.		

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
3.	Financial Position			
		<p>2024-25 allocation £20,908.00 The available budget at the start of the meeting is £14,152.10.</p> <p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <ul style="list-style-type: none"> • 18-24-14 Westbury The Tynings H-Bar & 18-24-18 Dilton Marsh Fairwood Road 30mph roundels batch lining order £1,000 (LHFIG £700, WTC £150, DMPC £150) Contributions TBC. • 18-24-13 Bratton Court Lane Topo survey £2,000 (LHFIG £1,400, BPC £600) Contribution TBC. • 18-24-15 Westbury Bratton Road Pedestrian Crossing Assessment £1,000 (LHFIG 100%). • Dropped kerbs various locations £4,135 • Street name plates various locations £4,135 <p>Remaining budget: £0</p>		
4.	New Issues / Requests			

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
a)	18-24-19 Dilton Marsh High Street/Clay Close junction to rail bridge - pedestrian safety issues	The Parish Council is concerned at the narrowing of the footway from the High St junction with Clay Close leading down past underneath the railway bridge. The narrowness of the footway is creating a safety issue with pedestrians (including children) and wheelchair and pram users being forced into busy road. The overgrowth from gardens in Clay Close is exacerbating the issue and the Council is concerned that highway land is being lost to garden.	23/1/25 Group discussion regarding the issue and potential need for a retaining feature as a long-term solution. KD and MB to review the site and consider possible solutions short term and long term.	KD/MB
b)	18-24-13 Bratton, Court Lane junction.	BPC is concerned about the dangers for residents from homes to the West of Court Lane going on foot, bicycle, and with buggies, pushchairs and wheelchairs to reach the amenities in centre of village (shop, pub, play area, village halls, village green). They have to cross Court Lane either at junction with B3098 or from BRAT24 to Bury Lane. This in context that (a) Development on Site 321 increases such housing by c.30% (b) recent survey indicates traffic on Court Lane has doubled in 3 years. BPC asks for advice as to how these dangers to Bratton residents can best be ameliorated. 31/10/24 Arrange site meeting with SW and BPC. Investigate Development Control / Planning conditions including section 106 / CIL monies from this development site.	23/1/25 Site meeting carried out in December. SW and BPC to contact planning to determine the requirements for the footpath as part of the development before considering pedestrian improvements at the Court Lane/Bury Lane junction. Group discussion about the issue, it was agreed to have a topographical survey completed at the top of Court Lane junction with B3098 to see if there is any scope to make this junction safer for pedestrian	

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	Item	Update	Actions and recommendations	Who
			movements. Ball park estimate £2,000 (LHFIG £1,400, BPC £600) Contribution TBC.	BPC/K D
c)	<u>18-24-14</u> Westbury, The Tynings.	Resident concerns for The Tynings (opposite driveway to 38A) parking taking place by non-residents with cars and vans belonging to individuals living in Warminster Road and Leigh Road. A parking area designated for residents beyond No 40 is not well used a not well maintained. Frequent occurrences of parking opposite driveway of 38A as well as blocking dropped kerb. Furthermore, there have been incidents of refuge vehicles having access difficulties. Request for double yellow lines opposite the resident's driveway. <u>31/10/24</u> Group discussion on consequences of waiting restrictions and displaced parking. Group agreed funding for H-bar marking to be implemented. WTC confirmed contribution. Start list of requests and order a batch of road markings in due course.	<u>23/1/25</u> WTC confirmed 30% contribution to this location of £45. Review list of requests for ordering a batch of road markings. Group agreed for this marking to be ordered as a batch with 18-24-18. Total cost £1,000 (LHFIG £700, WTC £150, DMPC £150) Contributions TBC.	WTC/K D
d)	<u>18-24-15</u> Westbury, Bratton Road outside The Laverton.	Lack of pedestrian crossing facility or traffic calming measure. The road outside The Laverton is on a busy blind bend which cars come round on at some speed. It became clear to me when visiting the Westbury Festival on two occasions this month that pedestrians crossing to enter the building are put at great risk of accident. There should be preferably a pedestrian crossing, or a zebra crossing put in place, or at the very least a traffic island installed. The Committee ask that Wiltshire Council LHFIG consider reviewing the speed limit from the top of Haynes Road to the top of Alfred Street and reduce to 20mph.	<u>23/1/25</u> WTC do not agree to contribute to the pedestrian crossing assessment. Group discussion on the pros and cons of an assessment. Group agreed to fully fund an assessment at a cost of £1,000.	KD

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	Item	Update	Actions and recommendations	Who
		31/10/24 KD confirmed Wiltshire Policy on 20mph speed limits - not viable on routes of strategic function. Group discussion on the pros/cons of carrying out a pedestrian crossing assessment, last assessment conducted in 2016. Group agreed funding for an assessment to be completed. Estimate £1,000 (LHFIG £700, WTC £300 TBC)		
e)	18-24-16 Westbury, Church Street/Edward Street junction.	<p>Many residents from our retirement village and the neighbouring street of Church Street are of an advanced age and walk to the Morrisons supermarket on a regular basis. When trying to cross the road by the Angel public house, there is no pedestrian crossing in sight. A pedestrian crossing to be put up near the Angel public house, so pedestrians can cross Edward Street on to Morrisons supermarket, amongst other services. The Committee although sympathetic, felt that physically there was nowhere suitable for a pedestrian crossing etc. Pedestrians should be encouraged to use common sense and cross at a different place on this road.</p> <p>The committee wish for Wiltshire Council LHFIG to considering reviewing the speed limit from Edward Street (where the High Street ends) to the top of Edward Street that joins Warminster Road/Bratton Road and reduce to 20mph.</p> <p>31/10/24 Group discussion on the pros / cons of carrying out a 20mph speed limit assessment. Group agreed funding for an assessment to be completed. Estimate £3,100 (LHFIG £2,170, WTC £930 TBC) Investigate scope for dropped kerb in vicinity of The Angel public house. CK to discuss repositioning of advertising boards with MD</p>	<p>23/1/25 WTC do not agree to contribute to the 20mph speed limit assessment. Group agreed no further action on the 20mph assessment.</p> <p>Site visit required to determine feasibility of dropped kerb crossing point adjacent to The Angel Public House.</p>	KD/MD
f)	18-24-17 Dilton Marsh, Petticoat Lane	The Parish Council has recently been contacted by residents of Petticoat Lane who report that people are regularly parking their vehicles on the opposite side of the road to the private lane which leads	23/1/25 Site meeting carried out in December. Discussion on	

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	Item	Update	Actions and recommendations	Who
		to Dilton Marsh Social Club. There have been several instances where vehicles have not been able to turn left when coming out of the lane due to the parked vehicles. The PC is also aware that dustbin lorries regularly struggle to pass parked vehicles along the lane. The Parish Council would like to request that WC carry out an assessment of the reported parking issues and identify suitable mitigation measures. 31/10/24 DMPC explained concerns over parking at this location and group agreed for site observations to be carried out to understand full extent of the problem. KD to meet with JJ on site.	pros and cons of implementing waiting restrictions to keep the junction clear of parked vehicles. DMPC to undertake some local consultation in the first instance.	DMPC
g)	18-24-18 Dilton Marsh, Fairwood Road	The Parish Council continues to be concerned at the speeding issues experienced along Fairwood Road. The road is very busy and vehicles travel at excessive speeds, creating danger for other road users. The Parish Council would like to request that WC consider the installation of 30 mph roundel sign, to increase awareness of the speed limit for road users. 31/10/24 KD explained repeaters are not permitted in a 30mph by virtue of street lighting. Group agreed for site visit to ascertain street lighting section and confirm if scope for repeaters.	23/1/25 Site visit completed and street lighting investigated. There is scope for 3 carriageway roundels at the northern end of the 30mph before the system of street lighting commences. Group agreed for this marking to be ordered as a batch with 18-24-14. Total cost £1,000 (LHFIG £700, WTC £150, DMPC £150) Contributions TBC.	DMPC/ KD
h)	18-24-12 Westbury Oldfield Road/Oldfield Park	After receiving several highway improvement forms WTC conducted a survey for residents to highlight concerns on Oldfield Road/Oldfield Park. WTC request a full review of the current traffic calming system on	23/1/25 WTC have sent draft questionnaire to KD to review.	KD

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	Item	Update	Actions and recommendations	Who
		<p>Oldfield Road as well as reviewing the cycle lane and parking in this area.</p> <p>25/7/24 Group discussion regarding local survey and results along with concerns raised on each improvement form. Group agreed for WTC and KD to look at a more detailed survey to fully understand the issues.</p> <p>31/10/24 Meeting arranged for 7th November to discuss more detailed survey for residents to complete.</p>		
5.	Top 5 Priority Schemes			
a)	<p>18-24-06 Dilton Marsh High Street</p>	<p>Traffic is extremely congested on the High Street outside of Fairfield College, with traffic sometimes queuing as far back as the roundabout at the bottom of the Hollow. Photographs of this issue have been sent into the Highways Engineer. The congestion is due partly to on street parking along the road from the Memorial Hall to Fairfield College and also due to the delays caused by vehicles needing to navigate the chicane section outside of the College.</p> <p>The Parish Council has received reports on this issue from residents, who have asked that some mitigation is put in place. The Parish Council would like to request that the chicane section is removed from the highway (together with the associated 'build out') and that this is replaced with one section of speed bump across the highway.</p> <p>09/05/24 Group agreed for feasibility design and estimate to be undertaken to consider financial implications.</p> <p>25/7/24 Feasibility and cost estimate in progress. KD will submit to DMPC in due course.</p> <p>31/10/24 Feasibility and cost estimate sent to DMPC for review. Response received in support of topographical survey in the first</p>	<p>23/1/25 Awaiting topographical survey completion.</p>	To note

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	Item	Update	Actions and recommendations	Who
		instance to enable design work to inform detailed cost estimate for future substantive bid. Topographical survey quote £2,000 (LHFIG £1,400, DMPC £600 confirmed). Group agreed funding. Order survey.		
b)	<p>18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane).</p> <p>18-21-7 Slag Lane, Westbury</p>	<p>The substantive bid was not submitted due to concerns by WTC. KR gave a presentation to HP&D outlining the options for this scheme. WTC have confirmed they now wish to proceed with a bid in the next round.</p> <p>19/10/23 Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form.</p> <p>18/01/24 KD has submitted application. Awaiting outcome.</p> <p>09/05/24 Substantive bid successful. Design work underway. Anticipated construction February / March 2025.</p> <p>25/7/24 Design in progress anticipated construction March/April 2025. 20mph speed limit to be completed in Phase 1. Look at estimate for phase 2 and potential substantive bid later this year.</p> <p>31/10/24 Phase 1 anticipated construction for February/March 2025. This includes substantial vegetation clearance to allow footway construction. Phase 2 cost estimate for next substantive bid is in the region of £120,000 (1/3 LHFIG budget approx. £7,000). Group agreed funding contribution. WTC to confirm £7,000 contribution.</p>	<p>23/1/25 Alternative funding source identified to complete phase 2 of the footway. No contribution required from LHFIG or WTC. Anticipate completion of phase 1 & 2 together with construction period running from 3rd February – 25th April 2025 with a full road closure in place along Frogmore Road for the duration of the works. Vegetation clearance commences on 27th January. A report for the proposed 20mph speed limit will be submitted to the Cabinet Member for Highways to review.</p>	To note
c)	18-23-15 A350 Wellhead Drove/Old Dilton junction, Westbury	Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to	23/1/25 Speed limit assessment report issued. WTC	

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	Item	Update	Actions and recommendations	Who
		<p>56mph nationally. Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm.</p> <p>19/10/23 KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009, and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome.</p> <p>31/10/24 Speed limit assessment report is in the process of being drafted. KD to distribute once finalised anticipated during November. Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.</p> <p>18/01/24 Further correspondence has been received and the chair has requested this issue be kept on the note tracker for further discussion on funding a speed limit assessment at this location. Group agreed to allocated funding to carry out speed limit assessment. Westbury TC confirmed of 30% £870. Speed limit assessment to be commissioned after outcome of Environment Select Committee on speed limit review process.</p> <p>09/05/24 No further update regarding Environment Select Committee review of speed limit assessments. Group agreed to progress this assessment now.</p> <p>25/7/24 Speed limit assessment has been submitted to consultant. WTC has submitted SID data as supporting information.</p>	<p>discussed at HP&D and confirmed there is no real benefit to changing the speed limit and therefore agreed not to take this issue any further. Remove from note tracker.</p>	<p>KD</p>
<p>6.</p>	<p>Other Priority schemes</p>			

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	Item	Update	Actions and recommendations	Who
a)	18-24-10 Dilton Marsh Woodland View	<p>Residents of Woodland View recently attended a Parish Council meeting to express concerns at speeding issues in Woodland View and the surrounding estate roads. Residents have requested a 10mph zone, appropriate signage and any other appropriate mitigating measures to address the speeding in the area. Residents report that vehicles exit the High Street onto the estate roads at speed and continue at speed into the cul-de-sac and neighbouring roads. In addition, residents expressed concern at the lack of signage to inform drivers of the 20mph zone around the school and the congested and dangerous nature of the parking there. The Parish Council would like to request that WC carry out an assessment of the reported speeding issues and identify appropriate mitigating measures.</p> <p>The Parish Council would also like to request that consideration is given to additional signage for the 20mph zone near the school and seeks any available advice on how to deal with the congested and dangerous parking at school drop off and pick up times.</p> <p>09/05/24 Arrange site visit to determine best locations for traffic surveys to assess speeds.</p> <p>25/7/24 Site meeting carried out on 8/7/24 with DMPC. Survey locations identified, KD has ordered traffic surveys and anticipate they will be carried out in October.</p> <p>31/10/24 KD chased traffic surveys 16/10/24. New contractor now in place. Anticipated surveys early November after school half term.</p>	<p>23/1/25 Traffic survey results issued, posted speed limit 30mph: 85%ile speed: 11.37mph Mean speed: 9.72mph. No further action. Remove from note tracker.</p>	KD
b)	18-24-08 Bratton village	<p>BPC has one Speed Indicator Device (SID) and 3 mounting locations which, we are informed, were established by Wiltshire Highways. Requests have been received for the BPC to register the SID so that data can be downloaded and passed to the police. However, we are</p>	<p>23/1/25 On hold – awaiting update from BPC.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>informed that for this to be accepted, the SID must not be located within 100m of the speed restriction signs (Paragraph 3.7 of the siting guidance). Request for the SID sites on B3098 to be moved accordingly.</p> <p>09/05/24 Group agreed funding for two SID sites to be relocated with an estimate of £1,000 (30% £300 contribution from BPC to be confirmed).</p> <p>25/7/24 BPC confirmed this is to be put on hold for now. Waiting for fact sheet from Police.</p>	BPC confirmed no further action. Remove from note tracker.	KD
c)	18-24-07 Westbury Alfred Street	<p>Maximisation of on street parking on north & south side of Alfred Street. Alfred Street has multiple residences of terraced and town housing with no dedicated parking space. Request for on street parking review for Alfred Street.</p> <p>09/05/24 Group agreed for site assessment to take place and consider waiting restriction requests.</p> <p>25/7/24 Site assessment to be undertaken with GK on 31/7/24.</p> <p>31/10/24 Outline design and estimate to be sent to WTC and GK for review and initial consultation with emergency services.</p>	23/1/25 WTC consulted with emergency services and discussed at HP&D. WTC confirmed benefit does not outweigh the costs and do not wish to proceed. No further action. Remove from note tracker.	KD
d)	18-24-05 Westbury The Avenue	<p>Parking issues for residents of The Avenue, overcrowded Cul-De-Sac. Non-residents parking on bend entrance/The Crescent for use of town or workers/residents of the high street. Resident has been denied permission to turn front garden into a driveway by Selwood Housing. Cul-de-sac is a mix of Selwood housing and privately owned dwellings.</p> <p>09/05/24 Group agreed for site meeting to be arranged. CK to contact Selwood Housing and Community Policing Team. KD & WTC to attend.</p> <p>25/7/24 Site meeting arranged for 2nd August 2024.</p>	23/1/25 WTC to provide update on evidence log. WTC confirmed they have not received any further correspondence from residents. Remove and close issue.	

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	Item	Update	Actions and recommendations	Who
		31/10/24 Outcome of site meeting WTC to report back to original requester to explain options and ask for evidence log to be started.	Correspondence with Selwood to be shared with the group.	WTC
e)	18-24-01 Westbury Brook Lane	Staff at Savencia Fromage & Dairy use the train station and walk to work from other areas within the town. On a twice daily basis they have to cross Brook Lane which is a busy road, taking traffic from Arla and other businesses in that direction. Request for pedestrian improvements and/or a mirror to improve blind spot. 09/05/24 Group agreed for site observations to be undertaken to determine pedestrian desire line of travel across Brook Lane. 25/7/24 Site visit undertaken on morning of 18 th July. Observations sent to WTC. WTC to consider if further site observations at alternative time is needed. 31/10/24 Further site observations to be conducted however appropriate timing to be investigated.	23/1/25 Further site observations between 06:45 – 07:30 to be undertaken early February and results issued to WTC.	KD
f)	18-23-22 West End, Westbury	Concerns relating to the current condition and width of the footway on south side of West End from Fountain Court to Station Road roundabout. Request to widen footway or improve surface condition. 18/01/24 Group requested an inspection of the existing footway surfacing and to report back to the group. 09/05/24 MB confirmed the condition on the south side is satisfactory. A section on the north side has been added to the list for resurfacing. 25/7/24 MB confirmed the north side footway along Westend is on the list for resurfacing, no time scale for completion yet.	23/1/25 MB confirmed this maintenance work has been delayed due to this route being part of the current A36 road closure diversion route. MB to chase a programme date.	To note
g)	18-23-1 A350/Frogmore Road, Westbury (jct with Fore Street)	20/04/23 CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.	23/1/25 Data information distributed in November 2024.	

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	Item	Update	Actions and recommendations	Who
		<p>19 households were approached in relation to residents parking and only 1 household was not in favour. It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed. 20/07/23 Site meeting to take place 31st July. 19/10/23 Kirsty and Kate to have a site meeting and discuss options available at this site. 18/01/24 Design options attached to note tracker for review and discussion. WTC to consider options at HP&D meeting and report back to the group. Group agreed to pursue and fund CCTV survey at the junction to collect data on vehicle movements at £2,000. WTC confirmed contribution 30% £600. 09/05/24 WTC do not wish to proceed with options suggested. CCTV survey commissioned, awaiting results. 25/7/24 CCTV survey results now received. KD to review data and issue to the group. 31/10/24 Data from CCTV survey has been reviewed and information will be distributed early November.</p>	<p>Discuss feasibility of a residents parking scheme at this location.</p> <p>KD to distribute information on residents parking schemes to the group.</p>	KD
h)	18-23-4 Bratton Road Westbury – between The Lodge and Cemetery	<p>20/04/23 KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury. 20/07/23 Site meeting to take place 31st July. 19/10/23 Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the responsibility of Westbury TC). Alternatively, there is scope to consider</p>	<p>23/1/25 Comments of support received from formal consultation period. No Cabinet Member report required. Progress to implementation.</p>	KD

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	Item	Update	Actions and recommendations	Who
		<p>tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&D.</p> <p>18/01/24 WTC to provide update from HP&D meeting. Discussion to reconsider option for waiting restrictions at this location. Group agreed to pursue waiting restrictions with a ballpark estimate of £3,500. WTC confirmed contribution 30% £1050.</p> <p>09/05/24 Waiting Restriction proposal plan sent to WTC and GK for review. WTC and GK confirmed agreement with proposal plan. Progress TRO accordingly.</p> <p>25/7/24 Legal documents with TRO team for processing and advertising.</p> <p>31/10/24 Legal TRO to be advertised with formal consultation period for comments: 1st November – 25th November 2024.</p>		
i)	18-24-04 Westbury Edward Street	<p>Regular complaints from residents and staff about motorists who either ignore or mistakenly drive through the one-way system at Edward Street to access the High Street. Signage has been improved in this area, but this issue is still ongoing and is a regular problem. Staff have been on the receiving end of abuse from motorists, and this has been reported to the Police. Westbury Town Council would like LHFIFG to investigate an ANPR add on to our existing CCTV system which our supplier has told us the CCTV control room is able to provide evidence of any breaches of this one-way system. We would like LHFIFG to investigate the feasibility of this alongside enforcement by Wiltshire Council.</p> <p>09/05/24 Discussion regarding ongoing project by Parking Services team to apply for permission from DfT for enforcement of moving</p>	23/1/25 Action with parking services.	To note

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	Item	Update	Actions and recommendations	Who
		<p>offences via ANPR. KD has requested this site is added to the list for consideration if permission is granted.</p> <p>25/7/24 Action with parking services.</p>		
j)	18-23-10 Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane. The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> <p>20/07/23 The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p> <p>19/10/23 No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p> <p>18/01/24 DMPC to provide update on traffic survey results.</p> <p>09/05/24 Further information to be submitted to Traffic Survey team by DMPC before survey is conducted.</p> <p>25/7/24 Traffic survey team confirmed there will be a new contractor completing the surveys and so there is a backlog. Anticipate survey for October.</p> <p>31/10/24 KD chased traffic surveys 16/10/24. New contractor now in place. Anticipated surveys early November after school half term.</p>	<p>23/1/25 Traffic survey results issued, posted speed limit 30mph: 85%ile speed: 31.23mph Mean speed: 27.01mph. No further action. Remove from note tracker.</p>	KD
7.	Items awaiting construction / order issued.			

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	Item	Update	Actions and recommendations	Who
a)	18-22-14 Bratton – various roads	<u>31/10/24</u> Formal consultation process complete. Extension to 30mph speed limit on Imber Road. Works with contractor for implementation. Anticipated December 2024.	<u>23/1/25</u> Work to be checked.	
b)	<u>18-24-11</u> Bratton Lower Westbury Road	<u>31/10/24</u> 20mph speed limit carriageway roundel. Works with contractor for implementation.	<u>23/1/25</u> Road marking installed incorrectly awaiting return visit from contractor to carry out remedial works.	
c)	18-22-1 B3098 & Lower Road Edington – Pedestrian Safety Improvements	<u>31/10/24</u> Works with contractor for implementation. Site work ongoing. Lower Road pedestrian road markings to be completed.	<u>23/1/25</u> Lower Road pedestrian road markings still outstanding. Chased contractor but delayed due to winter weather.	
d)	18-20-18 Bratton Road Westbury – narrow section	<u>31/10/24</u> Works for waiting restrictions and additional bollards with contractor for implementation.	<u>23/1/25</u> Work to be checked.	
8.	Other Items			
a)	Edington PC – group discussion regarding the give way marking error on Court Lane, Edington and the consequences since. Contractor did return to black on incorrect marking but a permanent solution is required.			

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	Item	Update	Actions and recommendations	Who
b)	Please note: This is a reminder and for future reference that all cost estimates submitted to the group are done so with as much accuracy as officers can, however prices and costs can be subject to change for several reasons such as changes in contracts, length of projects lasting over multiple financial years as well as unforeseen issues on site which are unavoidable. It is important to note that such changes can affect contribution amounts. Any changes in costs/contributions will be highlighted to the group before any invoicing is completed.			
c)	Group discussion on Highway Improvement Form and the potential requirement to update it. Cllr Carole King has taken an action to liaise with other Area Board Chairs to discuss further.			
d)	Reminder that it is requested when issues are raised that a local evidence log has been completed to ensure the group are decision making and allocating funding using an evidence-based approach.			
9.	Date of Next Meeting: Thursday 10th April 2025 14:15 – The Laverton, Westbury			

Westbury LHFIG

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

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2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£0**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications